



MATES BENEFIT DINNER & AUCTION 2017 DONATION FORM

Dear Community Member,

Meadows Arts and Technology Elementary School (MATES), a Thousand Oaks Charter School awarded status of Distinguished and Exemplary in the Arts, will hold our Annual Benefit Dinner and Silent Auction on Saturday April 1st, 2017. This is our biggest fundraiser of the year, and is attended by teachers, parents, friends and community members.

The success of the auction is dependent, in large part, on the generosity of local merchants who donate products, services and gift certificates. We are contacting you to request a donation for our event to be part of our silent auction or live auction. Every dollar raised at this event goes directly to the school and will be used for things such as technology upgrades in the classroom, school beautification, programs benefitting the children (eg, Art @ Lunch, Science Fair, Winter Art Gallery, Running Club, Music programs), and outdoor equipment.

MATES is a publicly-funded school that serves families living in Thousand Oaks and the surrounding neighborhoods. Our families are very active at our school and in the community. They are loyal patrons of local businesses, particularly those that are kind enough to contribute to our fundraisers.

When you make a tax-deductible donation, you will also receive special recognition in the auction catalog, and your business would also be prominently featured on the event website. Upon receipt of your donation, we will provide you with a tax receipt which will include our tax ID number. Please complete and return the attached Donation Form, and do not hesitate to contact us should you require additional information or if you have any questions.

On behalf of the students and families who attend MATES, we thank you for your support and generosity!!

Sincerely,

<Name>

MCN: MATES Community Network is the MATES support organization. It was created by parents, staff, administration, and community members to further the MATES Charter and programs to serve our students!

Website: MatesMCN.net

Email: mcn@matescharter.org

facebook.com/MatesCommunityNetwork



MATES BENEFIT DINNER & AUCTION 2017 DONATION FORM

Attn: Benefit Dinner Chair
Meadows Arts and Technology Elementary School (M.A.T.E.S.)
2000 La Granada Drive, Thousand Oaks, California 91362

(Donations are Tax Deductible)

Date: _____

Business/Donor's Name: _____

Address: _____

Phone #: _____

Email: _____

Description of Donation: _____

Approximate Value of Donation: _____

Are there any special instructions? (e.g. dates, times, expiration, seat location, etc): _____

Please select one of the following:

_____ Donated Item requiring pick-up

_____ Gift Certificate enclosed

_____ Other: (Please explain) _____

Donation Solicited by: _____

Thank you for supporting our school!

For questions or assistance with pick-up of your Donation, please contact: **divomartin@yahoo.com**.

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