



MCN Executive Board Meeting Minutes - October: Approved

Date – Location	October 5, 2016 - MATES Multipurpose Room	
Meeting Called to Order by	Ruth Shramek	
Time	6:08pm	
Attendance: Present	Co-Organizational Presidents: Brenda Miller, Ruth Shramek; Asst. Dir.: Kristin Walker; MATES Board Liaison: Nicole Flynn Staff Representative: Denise Shutts; Communications: Karen Gauthier; Parliamentarian: Keith Akiyama; Co-Program Coordinators/1st VP: Lainie Donnell, Choose an item. Co-Fundraising Coordinators/2nd VP: Erica Rockabrand, Jennifer McElvany; Co-Secretary: Rachelle Llacer, Choose an item.; Treasurer: Mitzi Ward;	
Absent	Executive Director: Brenda Staff Representative: Kristi Klingerman; Co-Program Coordinators/1st VP: Sara Houck; Co-Secretary: Lisa Humphries; Room Rep Coordinator: Nadia Foster	
Agenda Item	Discussion/Recommendations	Next Steps/Status

APPROVAL OF THE MINUTES & PRESIDENTS WELCOME

Minutes from July Meeting	Action Item: Motion to approve minutes from MCN September Meeting Discussion? No Objections? Choose an item. All in Favor? Yes	Motion carried
Presidents' Welcome		

REPORTS OF OFFICERS

Presidents' Report	Presenter: Ruth. Looking forward to the events coming up. Wish list from Tech committee coming soon. Beautification committee met for wish list items- trees. Looking forward to January meeting. Propose to move up meeting time to 5:30pm, Jan 4. Thank you for Family Photo Day #1, Congrats to Sara for kicking off Spirit Sticks and Kerri Graver for her support. Thanks to the board members for supporting each other's events. Thanks for your time and energy- you're all valued!	
Executive/ Assistant Director	Parent Welcome Social was awesome. Exciting for Movie Night, Ribbon Cutting. Communication has been so good. MCN is presenting so well to the community.	
MATES Board Member	Presenter- Nicole. Approval of the MCN policy renewal at the last Board Meeting. Tech plan was approved, and will require some additional items from the MCN. Portable project has been a labor of love. Have	



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	<p>2 community members on the Board, to give a total of 8 board members (Marnie McLean, Victoria Shuester).</p> <p>Looking forward to Movie Night. Reminder- Kids Cannot play on the play equipment.</p>	
Staff	<p>Presenter: Denise Shutts</p> <p>Welcome back social was great. Communication is great.</p>	
Communications	<p>Presenter: Karen Gauthier</p> <p>Wednesday folders have been going great.</p> <p>Marketing plans from committees- make sure to get them to Karen.</p> <p>Want to get the word out for crucial positions that are open and need to be filled. In the future, want to have a Reporter position to write/ post on the blog, and focus on pictures and "Thank You's".</p>	
Auditor	<p>None</p>	
Parliamentarian	<p>Presenter: Keith</p> <p>Standing rules will be revised this year. Will vote in a subsequent meeting to approve revision.</p>	
Programs	<p>Welcome social: Went well; Nadia and Divo did a great job.</p> <p>Movie Night: ~325 people RSVPd. LEGO movie @ 7pm.</p> <p>Latino market will sell dinner and stay throughout the evening.</p> <p>MCN providing popcorn and glow sticks. Live music during dinner. Ribbon cutting, then movie.</p> <p>Spirit sticks: Spirit sticks will be passed out during Movie Night.</p> <p>Spirit Stick chair (Kim) will reach out to other event chairs to ask if they want spirit sticks for their events</p> <p>Kindness Counts: Kick off coming up. Comes with quotes for teachers to use, journals, shoe collection. Girls Scouts Buddy Bench</p> <p>Oct 27: Betty coming in to talk to parents on "Stop making your kids happy"</p>	
Fundraising	<p>Direct Donations: going great. Spirit Sticks going well.</p> <p>Book Fair: Moved to Room 18.</p> <p>Fun Run: Slowly collecting sponsors, T-shirts getting done.</p> <p>Scrip: Letter went home in Wednesday folder</p> <p>Benefit dinner: Divo has a good committee coming together.</p> <p>Identified a spot in Agoura- the new event center.</p> <p>Marketplace: looking for a chair</p> <p>Family Photo Day: 2nd day is fully booked.</p> <p>Wednesday folder: Every month is filled. Letters will be sent out with specific instructions. December, since only 2 weeks, donor will only pay for half.</p> <p>Sponsorship plan: need a new lead. Plan drawn up, need someone to carry it out.</p> <p>Continue to help each other out, and encourage people to "Just</p>	



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	Pick One"	
Head Room Representative	Every thing going smoothly	
ACTION ITEMS		
Action Item: Move to approve budget increase of \$500 (lighting)	All in Favor? Yes Motion: Lainie. 2 nd : Jen	Motion carried
FINANCIAL		
Report		
Action Item: Vote and Approve checks and online payments	Approve 8 online payments and checks 1549-1570, in the amount of \$14833.71. All in Favor? Yes Motion: Mitzi. 2 nd : Jen	Motion carried
Action Item: Vote and Approve deposits	Approve 17 deposits in the amount of \$14160.11. All in Favor? Yes Motion: Mitzi. 2 nd : Jen	Motion carried
Error! Reference source not found.	Monthly gift to school: \$300 All in Favor? Yes Motion: Mitzi. 2 nd : Lainie	Motion carried
NEW BUSINESS		
	Lainie interested to help move Hot Lunch to an online system	
Fundraising opportunity	Sell Earthquake Readiness kits at a discount to the families. Example: Ready America	
ONGOING BUSINESS		
	None	
ADJOURNMENT		
Next Meeting	Click here to enter a date.	