



MCN Executive Board Meeting
Date: 11/2/16
Location: Multi-Purpose Room, 6:00pm

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum

II. APPROVAL OF THE MINUTES & PRESIDENTS WELCOME

- A. **Action Item:** Minutes from September 2nd Special Meeting
- B. **Action Item:** October Executive Board Meeting
- C. Presidents Welcome
 - a. December Meeting – Board Members Dinner
 - b. January Meeting – Confirm date and time

III. REPORTS OF OFFICERS

- A. President's Report
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
- G. Parliamentarian
 - a. **Action Item:** Approve revised Standing Rules (see attachment)
- H. Programs
 - a. Art @ Lunch
 - i. **Action Item:** Budget increase of \$500.00
- I. Fundraising
 - a. Benefit Dinner contract (see attachment)
- J. Head Room Representative

V. FINANCIAL

- A. **Action Item:** Recommend to approve October checks and withdrawals
- B. **Action Item:** Recommend to approve deposits
- C. **Action Item:** Release of Funds
 - a. Monthly Gift to School - \$300.00
 - b. Copier reimbursement to school - \$500.00
 - c. Art @ Lunch - \$2,500.00 (or \$3000.00)
 - d. Book Fair - \$5000.00

VI. NEW BUSINESS

- A. Request to purchase cold drink dispenser for MCN hospitality supplies



VII. ONGOING BUSINESS

VIII. ADJOURNMENT