



MCN Executive Board Meeting
Date: 12/7/16
Location: Multi-Purpose Room, 6:00pm

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum

II. APPROVAL OF THE MINUTES & PRESIDENTS WELCOME

- A. **Action Item:** Approve minutes from November Executive Board Meeting
- B. Presidents Welcome

III. REPORTS OF OFFICERS

- A. President's Report
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
- G. Parliamentarian
- H. Programs
 - a. Family Dance
 - i. **Action Item:** Approve contract for DJ (see attachment)
- I. Fundraising
- J. Head Room Representative

V. FINANCIAL

- A. **Action Item:** Recommend to approve November checks and withdrawals
- B. **Action Item:** Recommend to approve November deposits
- C. **Action Item:** Approve release of funds for the following:
 - a. Monthly Gift to School - \$300.00
 - b. Family Dance budget - \$3000.00
 - c. Winter Art Gallery budget - \$300.00
 - d. MATES Tech Night and Science Fair – Remainder up to \$2500.00 (\$647.50 previously released)

VI. NEW BUSINESS

VII. ONGOING BUSINESS

VIII. ADJOURNMENT