



**MCN Executive Board Meeting**  
**Date: Oct 11, 2017**  
**Location: MATES**  
**Time: 6:30pm**

**I. OFFICIAL OPENING OF MEETING**

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

**II. APPROVAL OF THE MINUTES & PRESIDENTS' WELCOME**

- A. Action Item: Vote to approve minutes from Sept 13, 2017 MCN Executive Board Meeting
- B. Action Item: Vote to approve minutes from Sept 29, 2017 MCN Executive Board Special Meeting

**III. REPORTS OF OFFICERS**

- A. Presidents' Report
  - a. Welcome
  - b. Review MATES board policies
    - Supporting Organization Policy
    - Fundraising Policy
    - Volunteer/Visitor Policy
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
- G. Parliamentarian
- H. Programs
- I. Fundraising
- J. Volunteer Coordinator

**V. FINANCIAL**

- A. Action Item: Vote to approve Sept 2017 checks
- B. Action Item: Vote to approve Sept 2017 deposits
- C. Action Item: Vote to release funds:
  - a. Jogathon: \$6,000
  - b. Teacher Supplies: \$5,940
  - c. Parent Education: \$700.00
  - d. Music Day: \$1500
  - e. Running Club: \$1000.00

**VI. NEW BUSINESS**

**VII. ONGOING BUSINESS**

**VIII. ADJOURNMENT**