



**MCN Executive Board Meeting**  
**Date: 11/18/15**  
**Location: Multi-Purpose Room, 5:30pm**

**I. OFFICIAL OPENING OF MEETING**

- A. Call to Order
- B. Establishment of Quorum

**II. APPROVAL OF THE MINUTES & Presidents Welcome**

- A. Minutes from September Meeting
- B. Presidents Welcome

**III. FINANCIAL**

- A. Ratify Checks
- B. **Action Item:** Release of Funds:
  - a. Winter Gallery
  - b. Talent Show
  - c. Holiday Boutique
  - d. Gift to School for 2 EZ-UPS, \$450.00
  - e. Art at Lunch \$1000

**IV. REPORTS OF OFFICERS**

- A. President's Report
  - a. **Action Item:** New Committee – Volunteer Coordinator Team
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
- G. Parliamentarian
  - a. NomCom and Co-Fundraising Coordinator update
  - b. By-laws update
- H. Programs
- I. Fundraising
  - a. Holiday Boutique
  - b. 2016 Benefit Dinner Committee kick-off meeting [Christine]
    - WYC deposit was sent out and contract signed
- J. Head Room Representative [Will not be present]

**V. NEW BUSINESS**

**VI. OLD BUSINESS**

**VII. ADJOURNMENT**