



Scrip Coordinator Position – Now Available

Purpose and General Description: Work alongside the SCRIP and eSCRIP program coordinators to educate parents and teachers about these great and easy-to-use programs that raise money for our wonderful school! Distribute cards on campus and collect payments for orders.

Specific Responsibilities include:

- + Sell existing inventory of Scrip Gift Cards on campus.
- + Provide information and assistance to parents about the Scrip program.
 - o Be attentive to school events, such as restaurant nights, to communicate and encourage parents to take part by buying cards for those events.
 - o Coordinate flyers for Wednesday folders.
 - o Communicate the ordering process.
- + Be available on campus with a routine presence (at least once a week – for example, at Marketplace) to handle the orders and distribution.

Time Needed per Month

Three hours, dependent on volume of sales.

- + Time to reconcile the order, and time to meet parents for payment and delivery.

Contact Jen McElvany or Erica Rockabrand for more information at fundraising@matesmcn.net



MATES Community Network (MCN)

2000 La Granada Dr. Thousand Oaks, CA 91362

What is Scrip?

Scrip fundraising is a no-selling program that enables families to raise money for our school. Scrip is just another way to pay for everyday purchases using gift cards in place of cash, checks, and credit cards.

How does it work?

It's simple! Families purchase gift cards from the MATES Community Network (MCN) at face value on www.shopwithscrip.com. The MCN Scrip coordinator orders those cards at a reduced price. The difference between the face value and discounted price is an instant rebate for the MCN!

How do the cards get delivered?

Place your order online and drop off a check in the MATES office before 4:00pm on the 3rd Wednesday of the month. Be sure to include your order number on your check. Your cards will be available for pick up at the MATES Marketplace the following Tuesday.

What kinds of gift cards are available?

Over 300 brands participate, including grocery, department stores, gas stations, restaurants, hotels, home improvement, and more. Some examples include Amazon, Barnes & Noble, Bed Bath & Beyond, Chipotle, CVS, Dennis Uniforms, Home Depot, Macy's, Sprouts, Starbucks, Target, Vons, and Walgreen's. See the full list at www.shopwithscrip.com.

How much can MATES benefit?

The rebate amount varies by brand and is shown on the www.shopwithscrip.com site. Just by using scrip to pay for your normal weekly purchases, you can easily raise \$500 or more per year. Here's an example:

Category	Average Potential Rebate	Spending Per Month	Potential Annual Contribution
Groceries	4%	\$600	\$288
Gas	2%	\$400	\$96
Online Shopping	10%	\$85	\$102
Dining Out	8%	\$200	\$192
Clothing & Accessories	8%	\$200	\$192
Home Improvement	4%	\$150	\$72
Books/Movies	5%	\$80	\$48
TOTAL		\$1715	\$990

This sounds GREAT! How do I sign up?

Go to www.ShopWithScrip.com and click Register, then click Join a Scrip Program. Enter the MATES Community Network enrollment code: **844ACC8534119**. Fill in all required personal information, click "Register" and start shopping!

What if I have questions?

Contact Elizabeth Smith, the MATES Scrip Coordinator, via email at MATESSCRIP@gmail.com