



## Meeting Minutes 2015/2016, MATES Community Network - MCN

<b>Date – Location</b>	June 8, 2016 – MATES Multipurpose Room	
<b>Meeting Called to Order by</b>	Divo Denove	
<b>Time</b>	5:36 pm	
<b>Attendance Present</b> (2015/16 MCN Board in black; 2016/17 MCN Board in red)	<b>Co-Organizational Presidents:</b> Divo Denove/Brenda Miller; <b>Asst. Dir. Admin. Liaison:</b> Kristin Walker; <b>Auditor:</b> Susan McGillivray [ <b>Melanie Herrera</b> ]; <b>Co-Fundraising Coordinators/2nd VP:</b> [ <b>Erica Rockabrand and Jen McElvany</b> ]; <b>Co-Parliamentarians:</b> Melanie Justice and Christine Evangelista [ <b>Keith Akiyama</b> ]; <b>Room Rep Coordinator:</b> Nadia Foster; <b>Co-Secretary:</b> Lisa Humphries; <b>Treasurer:</b> Ruth Shramek [ <b>Mitzi Ward</b> ]; <b>Staff Representative:</b> Kristi Klingerman; <b>Co-Program Coordinators/1st VP:</b> Tracy Kitzman and Jenifer Ludwick [ <b>Lainie Donnell and Sarah Houck</b> ]; <b>Communications:</b> Karen Gauthier	
<b>Absent</b> (2015/16 MCN Board in black; 2016/17 MCN Board in red)	<b>Executive Director:</b> Brenda Priske; <b>Staff Representative:</b> Jessica Lara; <b>Co-Secretary:</b> Dawn LaGuardia; <b>Co-Fundraising Coordinators/2nd VP:</b> Rachele Llacar; <b>Financial Secretary:</b> Ashley Carson [ <b>Kristine Jensen</b> ]; <b>MATES Board Liaison:</b> Barbara Bracco Sipes	
<b>Agenda Item</b>	<b>Discussion/Recommendations</b>	<b>Next Steps/Status</b>
Approval of prior minutes	<p>Motion to approve the minutes from the May 11th, 2016 MCN meeting. Discussion? No. Objections? No. All in favor? Yes.</p> <p>Motion to approve the minutes from the April 5, 2016 Special MCN meeting. Discussion? No. Objections? No. All in favor? Yes.</p>	<p>Motion carried</p> <p>Motion carried</p>
<b>Presidents Welcome</b>		
Presidents	Brenda Miller thanked everyone for their hard work over the past year and congratulated the MCN on all their successes for the school.	
<b>Reports of Officers</b>		
Presidents	<p>a. Divo Denove shared the hopes and goals the 2015-2016 MCN laid out at the start of the school year; happy to report the MCN successfully achieved all of the goals they set out to accomplish.</p> <p>b. <b>Action Item:</b> Motion to approve final cash gift to school.</p> <ul style="list-style-type: none"> <li>o Discussion? Kristin Walker noted that these gifts are extremely beneficial for the classrooms. Objections? No. All in favor? Yes.</li> </ul>	Motion carried



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Executive / Assistant Directors	<p>a. Kristin Walker shared a thoughtful thank you letter from Brenda Priske to the MCN for all their contributions to the students, teachers, and school over the 2015-2016 school year.</p> <p>b. Kristin personally thanked the MCN for creating a special community dedicated to supporting the students and the school, and for the effort and time MCN dedicated to help make the school the best it can be.</p>	
Auditor	<p>a. Susan McGillivray provided a brief report of the audit that was discussed at previous meeting.</p> <p>b. <b>Action Item:</b> Vote to approve the July 2015 to December 2015 MCN financial audit.</p> <ul style="list-style-type: none"> <li>• Discussion? No. Objections? No. All in favor? Yes.</li> </ul>	Motion carried

Financial		
	<p>Ruth Shramek reported:</p> <p>a. <b>Action Item:</b> Motion to approve checks #1504-1522 and 9 online payments in the amount of \$72,294.94.</p> <ul style="list-style-type: none"> <li>• Discussion? No. Objections? No. All in favor? Yes.</li> </ul> <p>b. <b>Action Item:</b> Motion to release funds in the amount of \$23,000.00 for cash gift to the school.</p> <ul style="list-style-type: none"> <li>• Discussion? No. Objections? No. All in favor? Yes.</li> </ul> <p>c. <b>Action Item:</b> Motion to release funds for communication budget in the amount of \$300.00 for a new website template and migration.</p> <ul style="list-style-type: none"> <li>• Discussion? No. Objections? No. All in favor? Yes.</li> </ul>	<p>Motion carried</p> <p>Motion carried</p> <p>Motion carried</p>
New Business		
Swearing in of 2016/2017 MCN Board Members	Divo Denove introduced the new MCN membership. The members stood and introduced themselves and indicated their position. Divo performed the swearing in ceremony.	
Next Meeting	TBD	

Meeting Adjourned At: 06:04 pm

Minutes Compiled By: Lisa Humphries