



## **MCN Executive Board Meeting**

**Date: Dec 13, 2017**

**Location: MATES**

**Time: 6:00 pm**

### **I. OFFICIAL OPENING OF MEETING**

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

### **II. APPROVAL OF THE MINUTES & PRESIDENTS' WELCOME**

- A. Action Item: Vote to approve minutes from Nov 8, 2017 MCN Executive Board Meeting

### **III. REPORTS OF OFFICERS**

- A. Presidents' Report
  - a. Welcome
  - b. MATES Board Policies
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
  - a. Jan 2017- June 2017 Audit
- G. Parliamentarian
- H. Programs
- I. Fundraising
  - a. Benefit Dinner
- J. Volunteer Coordinator

### **V. FINANCIAL**

- A. Action Item: Vote to approve Nov 2017 checks
- B. Action Item: Vote to approve Nov 2017 deposits
- C. Action Item: Vote to release funds:
  - a. Monthly Gift to School- \$300
  - b. Benefit Dinner- \$1,000

### **VI. NEW BUSINESS**

### **VII. ONGOING BUSINESS**

### **VIII. ADJOURNMENT**