



Executive Board Meeting

Date: September 11, 2019 | Time: 6:30 pm

Location: MATES

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

II. APPROVAL OF THE MINUTES

Action Item: Vote to approve minutes from August 7, 2019 MCN Executive Board Meeting

III. FINANCIAL

- A. Action Item: Vote to amend the 2019/2020 budget line items for Movie Night
- B. Action Item: Vote to approve August 2019 checks and online payments
- C. Action Item: Vote to approve August 2019 deposits
- D. Action Item: Vote to release funds - Total \$10,450
 - i. Monthly cash gift to school \$300
 - ii. Office Supplies \$500
 - iii. Credit Card Fees \$4,000
 - iv. Bank Fees \$100
 - v. MCN Website Admin Expenses \$450
 - vi. Online Services Intuit, QG, TechSoup \$500
 - vii. Tax Prep Fees \$550
 - viii. Holiday Pictures \$2000
 - ix. Promotion & Publicity \$250
 - x. Social Media Promotion \$700
 - xi. Copier Reimbursement \$500
 - xii. Core Values Program \$500
 - xiii. Movie Night \$100

IV. REPORTS OF OFFICERS

- A. Presidents' Report
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
- G. Parliamentarian
- H. Programs
 - i. Action Item: Vote to approve Movie Night contract
- I. Fundraising
 - i. Direct Donation recap
 - ii. Restaurant nights
 - iii. Committee needed; Benefit Dinner, Fun Run, Photo Day
- J. Volunteer Coordinator

V. NEW BUSINESS

VI. ONGOING BUSINESS

VII. ADJOURNMENT

MCN: MATES Community Network is the MATES support organization. It was created by parents, staff, administration, and community members to further the MATES Charter and programs to serve our students!

web: MatesMCN.net

fb: facebook.com/MatesCommunityNetwork

mail: hello@matesmcn.net