



MATES Community Network (MCN)

2000 La Granada Dr. Thousand Oaks, CA 91362

Executive Board Meeting

Date: November 12, 2019 | Time: 6:30 pm

Location: MATES

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement
- II. APPROVAL OF THE MINUTES

Action Item: Vote to approve minutes from October 16, 2019 MCN Executive Board Meeting
- III. FINANCIAL
 - A. Action Item: Vote to approve October 2019 checks and online payments
 - B. Action Item: Vote to approve October 2019 deposits
 - C. Action Item: Vote to release funds - Total \$1250
 - i. Monthly cash gift to school \$300
 - ii. Winter Art Gallery \$200
 - iii. STEAM Night \$750
- IV. REPORTS OF OFFICERS
 - A. Presidents' Report
 - i. Process for releasing funds and budget items
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Communications
 - F. Auditor
 - G. Parliamentarian
 - H. Programs
 - i. Run Club scanners
 - I. Fundraising
 - i. Benefit Dinner updates
 - ii. Fun Run recap
 - iii. Restaurant Night
 - J. Volunteer Coordinator
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT

MCN: MATES Community Network is the MATES support organization. It was created by parents, staff, administration, and community members to further the MATES Charter and programs to serve our students!

web: MatesMCN.net

fb: facebook.com/MatesCommunityNetwork

mail: hello@matesmcn.net