



## MATES Community Network - MCN

### MCN General Membership Meeting Minutes

Date: February 12, 2020		Location: MATES	
ATTENDANCE			
<b>Present:</b> President: Alison Roelke, Melanie Herrera Communications: Stacey Foster Programs: Lainie Donnell, Tamara Summers Fundraising: Chelsea Goldenberg Treasurer: Mike Foster Financial Secretary: Lisa Hillman Volunteer Coordinator: Nadia Hefni Foster Assistant Director: Kristen Walker Staff Representative: Denise Bain Board Member: Christine Evangelista		<b>Absent:</b> Secretary: Becky Leehey Auditor: Susan McGillivray Volunteer Coordinator: Deanna Anderson Parliamentarian: Ruth Shramek Treasurer: Adrienne Bogdanowicz Fundraising: Megan Lark Communications: Christina Madrid	
Agenda Item		Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING			
A. Call to order B. Establishment of Quorum C. Mission Statement		<ul style="list-style-type: none"><li>By Melanie Herrera at 6:30 pm</li><li>Yes</li><li>Read</li></ul>	
II. APPROVAL OF THE MINUTES			
Action Item: Vote to approve minutes from January 8, 2020 MCN Executive Board Meeting		<ul style="list-style-type: none"><li>No discussion</li></ul>	Motion Carried/ Approved



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III. FINANCIAL		
<p>A. <b>Action Item:</b> Vote to approve January 2020 checks and online payments for a total of \$9,280.43</p> <p>B. <b>Action Item:</b> Vote to approve January 2020 deposits for a total of \$7,705.10</p> <p>C. <b>Action Item:</b> Action Item: Vote to release funds - Total \$300 for monthly cash gift to school</p> <p>D. <b>Action Item:</b> Vote to release funds for wish list items from staff \$29,759.25</p> <ul style="list-style-type: none"> <li>a. 2 PA \$1,300</li> <li>b. 54 iPads (6 per K-2 class) \$17,264.46</li> <li>c. 35 Laptops (Computer Lab) \$11,194.79</li> </ul> <p>E. Discussion of refresh plan; computer lab laptops to classrooms when replaced with new ones; Acers \$11,250, iPads \$17,500, PA System \$1400</p>	<ul style="list-style-type: none"> <li>• No discussion</li> <li>• No discussion</li> <li>• No discussion</li> <li>• No discussion</li> </ul>	<p>Motion Carried/ Approved</p> <p>Motion Carried/ Approved</p> <p>MotionCarried/ Approved</p> <p>MotionCarried/ Approved</p>
IV. REPORT OF OFFICERS		
A. President	<ul style="list-style-type: none"> <li>• Nominating committee- Secretary needed</li> </ul>	
B. Assistant Director	<ul style="list-style-type: none"> <li>• Thank you for talent show, Wheels for Africa Assembly went well- Colina and Westlake students presented, Winter Art Gallery a success w/5:30 PM start time although not everything was ready; a "I Noticed" board. Open enrollment closes 2/21, lottery 3/26, recent awards received.</li> </ul>	
C. Board Member	<ul style="list-style-type: none"> <li>• BOD voting to approve next 2 years calendars,</li> <li>• Movement on outdoor classroom; Phase 1 purchase and work over Spring Break</li> </ul>	
D. Staff Representative	<ul style="list-style-type: none"> <li>• Thank you to all for approved items, teachers were able to attend conferences because of MCN supplemental dollars.</li> </ul>	



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<b>E. Communications</b>	<ul style="list-style-type: none"> <li>Karl event flyers, yearbook meeting for Brenda Russett, Disney Points of Light volunteers needed, Wheels to Africa update, community and campus banner help needed, Flyer shared on Mom of Conejo FB page</li> </ul>	
<b>F. Auditor</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	
<b>G. Programs</b>	<ul style="list-style-type: none"> <li>WFA internet puch, banners week before</li> <li>Reading Across America; screen free week, 3/2 PJ Day. Art@Lunch bookmarks, Guest Readers, Ms. Dinardo posting on library page</li> <li>STEAM Night; Mars helicopter, all submission to MPR</li> <li>WIH under way</li> </ul>	
<b>I. Parliamentarian</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>	
<b>J. Fundraising</b>	<ul style="list-style-type: none"> <li>Gaga update; Grade level basket communication out. Please continue to gather auction items. Need auction ideas; fire alarm pull?</li> </ul>	
<b>K. Volunteer Coordinator</b>	<ul style="list-style-type: none"> <li>Mentor program organization and room parent organization starting.</li> </ul>	
<b>V. NEW BUSINESS</b>		
None	Announcement- Kristin's Birthday 2/13	
<b>VI. ONGOING BUSINESS</b>		
None		
<b>VII. ADJOURNMENT</b>		
Next meeting:	<ul style="list-style-type: none"> <li>Wednesday, March 11 at 6:30 PM</li> </ul>	

Meeting Adjourned: 7:30 pm

Minutes Compiled By: Melanie Sena, and Reported by Becky Leehey