



MATES Community Network - MCN

MCN General Membership Meeting Minutes

Date: October 16, 2019		Location: MATES	
ATTENDANCE			
Present: President: Melanie Herrera Secretary: Becky Leehey Programs: Tamara Summers, Lainie Donnell Communications: Christina Madrid, Stacey Foster Assistant Director: Kristen Walker Staff Representative: Denise Bain Fundraising: Chelsea Goldenberg, Megan Leark Treasurer: Mike Foster, Adrienne Bogdanowicz Financial Secretary: Lisa Hillman Volunteer Coordinator: Deanna Anderson Auditor: Susan McGillivray Parliamentarian: Ruth Shramek Board Member: Megan Winter		Absent: President: Alison Roelke Volunteer Coordinator: Nadia Hefni Foster	
Agenda Item	Discussion/Recommendations		Status
I. OFFICIAL OPENING OF THE MEETING			
A. Call to order	● By Melanie Herrera at 6.35 pm		
B. Establishment of Quorum	● Yes		
C. Mission Statement	● Read by Melanie Herrera		
II. APPROVAL OF THE MINUTES			
A. Action Item: Vote to approve minutes from September 11, 2019 MCN Executive Board Meeting	● No discussion		Motion Carried/ Approved
B. Action Item: Vote to approve minutes from October 1, 2019 MCN Executive Board Special Meeting	● No discussion		Motion Carried/ Approved
III. FINANCIAL			
A. Action Item: Vote to amend budget for Welcome Social to \$3250	● No discussion		Motion Carried/ Approved
B. Action Item: Vote to amend budget for Music Day to \$1500	● No discussion		Motion Carried/ Approved
C. Action Item: Vote to amend budget for movie night to an additional \$35	● No discussion		Motion Carried/ Approved
D. Action Item: Vote to amend budget for promotion and publicity for Wheels to Africa for \$100	● No discussion		Motion Carried/ Approved
E. Action Item: Vote to approve September 2019 checks and online payments #2007-#2016 for a total of \$3551.10	● No discussion		Motion Carried/ Approved
F. Action Item: Vote to approve September 2019 deposits; 13 total items for \$34,243.43	● No discussion		Motion Carried/ Approved
G. Action Item: Action Item: Vote to release funds – Total \$8,733.00	● No discussion		Motion Carried/ Approved



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<p>i. Monthly cash gift to school \$300</p> <p>ii. Music Day \$1500</p> <p>iii. Fun Run Shirts \$3000</p> <p>iv. Welcome Social \$3,250</p> <p>v. Promotion and publicity \$148 (\$100 Wheels for Africa, \$48 Wednesday Folder poster)</p> <p>vi. Movie Night \$35</p> <p>H. Action Item: Motion to amend agenda to release funds for Book Fair \$5,000</p> <p>I. Action Item: Motion to release funds for Book Fair \$5,000</p>	<ul style="list-style-type: none"> No discussion No discussion 	<p>MotionCarried/ Approved</p> <p>MotionCarried/ Approved</p>
IV. REPORT OF OFFICERS		
A. President	<ul style="list-style-type: none"> Thank yous for parent social night at Tarantula Hill and recognize change of dates for movie night 	
B. Assistant Director	<ul style="list-style-type: none"> Thank yous and spending recap; new giant checkers and chess, karim stand and sound equipment for MPR, 6' tables Mrs. Olshever will be presenting on 10/21 at 6 PM our programatic audit at the Ventura County Board of Education 	
C. Board Member	<ul style="list-style-type: none"> Thank yous for all 	
D. Staff Representative	<ul style="list-style-type: none"> Thank yous for all; funds put to good use, echos Mrs. Walker's thoughts 	
E. Communications	<ul style="list-style-type: none"> Yearbook photo upload update 	
F. Auditor	<ul style="list-style-type: none"> N/A 	
G. Programs	<ul style="list-style-type: none"> Pleased with Welcome Social, Brooks Gibbs. Movie night change and Wheels to Africa 3/7 	Motion Carried/ Approved
H. Auditor	<ul style="list-style-type: none"> N/A 	
I. Parlimentarian	<ul style="list-style-type: none"> Announcement to consider nominating committee by December 	



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J. Fundraising	<ul style="list-style-type: none">• Next family photo event not booked; need to think of something else• Karl Johnson fundraiser• Fun Run kick-off 10/28• Restaurant Night update• Please add your names to Gala donation spreadsheet	
V. NEW BUSINESS		
None		
VI. ONGOING BUSINESS		
Group Discussion about Josten's contract		
VII. ADJOURNMENT		
Next meeting:	<ul style="list-style-type: none">• Tuesday, November 12 at 6:30 PM	

Meeting Adjourned At: 7:13 pm

Minutes Compiled By: Becky Leehey