



**MCN Executive Board Meeting**  
**Date: September 9, 2020; Time: 6:30 pm**  
**Location: Zoom**

<b>ATTENDANCE</b>		
<b>Present:</b>		<b>Absent:</b>
<p>President: Alison Roelke, Megan Lark Programs: Lainie Donnell Fundraising: Tamara Summers, Bre Christie Communications: Nadia Hefni Foster, Melanie Herrera Treasurer: Adrienne Bogdanowicz Financial Secretary: Stacey Foster Auditor: Ruth Shramek Secretary: Tamara Domingo Parliamentarian: Lisa Hillman Volunteer Coordinator: Chelsea Goldenberg Executive Director: Brenda Olshever Assistant Director: Kristen Walker MATES Board Member: Megan Winter</p>		Teacher Representative: Denise Bain
Agenda Item	Discussion/Recommendations	Status
<b>I. OFFICIAL OPENING OF THE MEETING</b>		
A. Call to order B. Establishment of Quorum C. Mission Statement	<ul style="list-style-type: none"><li>• By Alison at 6:36 pm</li><li>• Yes</li><li>• Read</li></ul>	
<b>II. APPROVAL OF THE MINUTES</b>		
A. <b>Action Item:</b> Vote to approve minutes from July 8, 2020 MCN Executive Board Meeting	<ul style="list-style-type: none"><li>• No discussion</li></ul>	Motion Carried/Approved
<b>III. FINANCIAL</b>		
A. <b>Action Item:</b> Vote to approve July 2020 checks totaling \$1,106.57 B. <b>Action Item:</b> Vote to approve July 2020 deposits \$2,868.45 C. <b>Action Item:</b> Vote to release funds i. Monthly cash gift to school \$300	<ul style="list-style-type: none"><li>• No discussion</li><li>• No discussion</li><li>• No discussion</li></ul>	Motion Carried/Approved Motion Carried/Approved



<p>D. <b>Action item:</b> Add an agenda item to release funds for gift to school teacher supplies in the amount of \$10,450.</p> <p>E. <b>Action item:</b> Vote to release funds for gift to school teacher supplies in the amount of \$10,450.</p>	<ul style="list-style-type: none"><li>• No discussion</li><li>• No discussion</li></ul>	Motion Carried/Approved Motion Carried/Approved
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## IV. REPORT OF OFFICERS

A. President	<ul style="list-style-type: none"><li>• Discussion about marketplace. Next will be October 3<sup>rd</sup>.</li></ul>	
B. Executive/Assistant Director	<ul style="list-style-type: none"><li>• Volunteer orientation</li><li>• Thanks from Dr. Walker to all board members</li></ul>	
C. MATES Board Member	<ul style="list-style-type: none"><li>• Waiver will be discussed at the next board meeting 9/21/2020</li></ul>	
D. Staff	<ul style="list-style-type: none"><li>• N/A</li></ul>	
E. Communications	<ul style="list-style-type: none"><li>• MCN flyer process</li></ul>	
F. Auditor	<ul style="list-style-type: none"><li>• N/A</li></ul>	
G. Parliamentarian	<ul style="list-style-type: none"><li>• N/A</li></ul>	
H. Programs	<ul style="list-style-type: none"><li>• Follow up on drive-in movie event</li><li>• Update on Katie Hurley event coming up</li></ul>	
I. Fundraising	<ul style="list-style-type: none"><li>• Still looking for Sponsors</li><li>• Discussed direct donation status</li><li>• Placed magnet order</li><li>• Family photo day discussion</li></ul>	
J. Volunteer Coordinator	<ul style="list-style-type: none"><li>• Update on room parent meeting</li></ul>	
<b>V. NEW BUSINESS</b>		
	<ul style="list-style-type: none"><li>• None</li></ul>	
<b>VI. ONGOING BUSINESS</b>		



	<ul style="list-style-type: none"><li>• None</li></ul>	
<b>VII. ADJOURNMENT</b>		
Meeting Adjourned	<ul style="list-style-type: none"><li>• 8:11 pm</li></ul>	
Minutes Complied by	<ul style="list-style-type: none"><li>• Tamara Domingo</li></ul>	

DRAFT