



**Executive Board Meeting**

**Date: December 9, 2020; Time: 6:30 pm**

**Location: Zoom**

**Meeting ID: 954 1840 0989 PASSWORD: 892463**

<https://zoom.us/j/95418400989?pwd=Yih2TIIaciFGWIRvSTZnWFZWZXVUUT09>

- I. OFFICIAL OPENING OF MEETING
  - A. Call to Order
  - B. Establishment of Quorum
  - C. Mission Statement
- II. APPROVAL OF THE MINUTES
  - A. Action Item: Vote to approve minutes from November 12, 2020 MCN Executive Board Meeting
- III. FINANCIAL
  - A. Action Item: Vote to approve November 2020; 8 checks and online payments totaling \$38,059.03
  - B. Action Item: Vote to approve November 2020; 2 deposits totaling \$2,295.48
  - C. Action Item: Vote to release funds
    - i. Monthly cash gift to school \$300
- IV. REPORTS OF OFFICERS
  - A. Presidents' Report
  - B. Executive/Assistant Director
  - C. MATES Board Member
  - D. Staff
  - E. Communications
  - F. Auditor
    - i. Audit January-June 2020
  - G. Parliamentarian
  - H. Programs
    - i. Women in History
    - ii. Art@lunch cards for seniors
  - I. Fundraising
  - J. Volunteer Coordinator
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT