



MATES Community Network (MCN)

2000 La Granada Dr. Thousand Oaks, CA 91362

MCN Executive Board Meeting Date: December 9, 2020; Time: 6:00 pm

Location: Zoom

Meeting ID: 954 1840 0989

Password: 892463

<https://zoom.us/j/95418400989?pwd=Yjh2TllqcjFGWIRySTZnWFZWZlVUUT09>

ATTENDANCE		
Present: President: Alison Roelke, Megan Leark Programs: Lainie Donnell Fundraising: Bre Christie Communications: Nadia Hefni Foster Treasurer: Adrienne Bogdanowicz Financial Secretary: Stacey Foster Communications: Melanie Herrera Secretary: Tamara Domingo Assistant Director: Kristen Walker MATES Board Member: Megan Winter Teacher Representative: Denise Bain Volunteer Coordinator: Chelsea Goldenberg Parliamentarian: Lisa Hillman	Absent: Auditor: Ruth Shramek Fundraising: Tamara Summers Executive Director: Brenda Olshever	
Agenda Item	Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order	• By Megan at 6:02 pm	
B. Establishment of Quorum	• Yes	
C. Mission Statement	• Read	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from November 12, 2020 MCN Executive Board Meeting	• No discussion	Motion Carried/Approved
III. FINANCIAL		
A. Action Item: Vote to approve November 2020; 8 checks totaling \$38,059.03	• No discussion	Motion Carried/Approved

MCN: MATES Community Network is the MATES support organization. It was created by parents, staff, administration, and community members to further the MATES Charter and programs to serve our students!

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B. Action Item: Vote to approve November; 2 deposits \$2,295.48	<ul style="list-style-type: none">• No discussion	Motion Carried/Approved
C. Action Item: Vote to release funds <ul style="list-style-type: none">i. Monthly cash gift to school \$300	<ul style="list-style-type: none">• No Discussion	Motion Carried/Approved
IV. REPORT OF OFFICERS		
A. President	<ul style="list-style-type: none">• N/A	
B. Executive/Assistant Director	<ul style="list-style-type: none">• Discussed art gallery 2021.	
C. MATES Board Member	<ul style="list-style-type: none">• Board meeting Monday 12/14/2020	
D. Staff	<ul style="list-style-type: none">• N/A	
E. Communications	<ul style="list-style-type: none">• N/A	
F. Auditor	<ul style="list-style-type: none">• Approve Audit	
G. Parliamentarian	<ul style="list-style-type: none">• N/A	
H. Programs	<ul style="list-style-type: none">• Outdoor movie night at Conejo Creek• Women in History via Zoom• Cards for seniors	
I. Fundraising	<ul style="list-style-type: none">• Discussed ordering more shirt. Smaller order.• Heart fundraiser starting in January.	
J. Volunteer Coordinator	<ul style="list-style-type: none">• Send out email to room parents re: cards for senior's.	
V. NEW BUSINESS		
	<ul style="list-style-type: none">• None	

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VI. ONGOING BUSINESS		
	<ul style="list-style-type: none">None	
VII. ADJOURNMENT		
Meeting Adjourned	<ul style="list-style-type: none">6:36 pm	
Minutes Complied by	<ul style="list-style-type: none">Tamara Domingo	

DRAFT

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