



MCN Executive Board Meeting

Date: December 9, 2020; Time: 6:00 pm

Location: Zoom

Meeting ID: 954 1840 0989

Password: 892463

<https://zoom.us/j/95418400989?pwd=Yjh2TlIqcjFGWIRySTZnWFZWZXVUUT09>

ATTENDANCE		
Present: President: Alison Roelke, Megan Lark Programs: Lainie Donnell Fundraising: Bre Christie Communications: Nadia Hefni Foster Treasurer: Adrienne Bogdanowicz Financial Secretary: Stacey Foster Communications: Melanie Herrera Secretary: Tamara Domingo Assistant Director: Kristen Walker MATES Board Member: Megan Winter Teacher Representative: Denise Bain Volunteer Coordinator: Chelsea Goldenberg Parliamentarian: Lisa Hillman		Absent: Auditor: Ruth Shramek Fundraising: Tamara Summers Executive Director: Brenda Olshever
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order B. Establishment of Quorum C. Mission Statement	<ul style="list-style-type: none">By Megan at 6:02 pmYesRead	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from November 12, 2020 MCN Executive Board Meeting	<ul style="list-style-type: none">No discussion	Motion Carried/Approved
III. FINANCIAL		
A. Action Item: Vote to approve November 2020; 8 checks totaling \$38,059.03	<ul style="list-style-type: none">No discussion	Motion Carried/Approved



B. Action Item: Vote to approve November; 2 deposits \$2,295.48	• No discussion	Motion Carried/Approved
C. Action Item: Vote to release funds i. Monthly cash gift to school \$300	• No Discussion	Motion Carried/Approved

IV. REPORT OF OFFICERS

A. President	• N/A	
B. Executive/Assistant Director	• Discussed art gallery 2021.	
C. MATES Board Member	• Board meeting Monday 12/14/2020	
D. Staff	• N/A	
E. Communications	• N/A	
F. Auditor	• Approve Audit	
G. Parliamentarian	• N/A	
H. Programs	• Outdoor movie night at Conejo Creek • Women in History via Zoom • Cards for seniors	
I. Fundraising	• Discussed ordering more shirt. Smaller order. • Heart fundraiser starting in January.	
J. Volunteer Coordinator	• Send out email to room parents re: cards for senior's.	
V. NEW BUSINESS		
	• None	



VI. ONGOING BUSINESS		
	<ul style="list-style-type: none">• None	
VII. ADJOURNMENT		
Meeting Adjourned	<ul style="list-style-type: none">• 6:36 pm	
Minutes Complied by	<ul style="list-style-type: none">• Tamara Domingo	

DRAFT