



**Executive Board Meeting**  
**Date: July 6, 2022; Time: 6.30 pm**  
**Locations: Cisco's Restaurant**

- I. OFFICIAL OPENING OF MEETING
  - A. Call to Order
  - B. Establishment of Quorum
  - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
  - Provide enrichment of students' educational experiences through programs and events.
  - Raise funds to support the educational mission and goals of MATES.
  - Support the teachers and staff through needed purchases.
  - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
    - A. Action Item: Vote to approve minutes from June 8, 2022 MCN Executive Board Meeting
  - III. FINANCIAL
    - A. Action Item: Vote to approve June 2022 payments totaling \$53,984.28
    - B. Action Item: Vote to approve May 2022 deposits totaling \$12,923.14
  - IV. REPORTS OF OFFICERS
    - A. Presidents' Report
      - i. Standing Rules presented
      - ii. Appointment of Tamara Summers to Parliamentarian
      - iii. Back to School Bash giveaway
      - iv. 1<sup>st</sup> Day of School supplies
      - v. Kinder Round Up sign ups
      - vi. Monthly MCN booth
      - vii. Google Drive & Slack update
    - B. Executive/Assistant Director
    - C. MATES Board Member
    - D. Staff
    - E. Communications
    - F. Auditor
    - G. Parliamentarian
    - H. Programs
      - i. Parent Welcome Back social



- I. Fundraising
  - i. Direct Donation giveaway
  - ii. Benefit dinner contract
- J. Volunteer Coordinator
  - i. Park play dates for mentors
  
- V. NEW BUSINESS
  
- VI. ONGOING BUSINESS
  
- VII. ADJOURNMENT