



Executive Board Meeting

Date: September 14, 2022; Time: 6.30 pm

Locations: MATES

attendees:

Dr. Walker

nadia

rob

Veronica

val

carolina

andrea

jamie

Bing

stacey

Margie

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

II. APPROVAL OF THE MINUTES

- A. Action Item: Vote to approve minutes from the August 10, 2022 MCN Executive Board Meeting

III. FINANCIAL

- A. Action Item: Vote to approve August 2022 payments totaling \$2,735.54
- B. Action Item: Vote to approve August 2022 deposits totaling \$21,335.57
- C. Action Item: Vote on Bank Executor

IV. REPORTS OF OFFICERS

- A. Presidents' Report
 - i. Designated parking spot sign



- ii. Bill for CRPD for Mr. LaGuardia
- iii. Discuss continuing to use 1st Day School Supplies
- iv. Action Item: Vote to release \$10,650 monthly cash gift to school
- v. Action Item: Vote to release \$4,000 library funds to school
- vi. Action Item: Vote to release Wish List funds to school: \$7,150-22 iPads and \$8,000-teacher laptops
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Communications
- F. Auditor
 - i. Audit Report
- G. Parliamentarian
- H. Programs
 - i. Movie Night
 - ii. Family Dance
- I. Fundraising
 - i. Direct Donation update
 - ii. Restaurant Night schedule
 - iii. Fun Run dates
 - iv. Look for local printer/designer for future projects
- J. Volunteer Coordinator
- K. PR/Social Media

V. NEW BUSINESS

VI. ONGOING BUSINESS

VII. ADJOURNMENT