



## MATES Community Network (MCN)

**MCN Executive Board Meeting**  
2005 La Granada Dr. Thousand Oaks, CA 91362  
**Date: May 11, 2022; Time: 6:30 pm**  
**Location: MPR**

ATTENDANCE		
<b>Present:</b> President: Megan Leark, Stacey Foster Secretary: Alison Roelke Auditor: Ruth Shramek Assistant Director: Kristen Walker MATES Board Member: Kerri Graver Teacher Representative: Denise Bain Fundraising: Gabby Shibel Financial Secretary: Candice Santos Technical Advisor: Janey Choplin Communications: Nadia Hefni Foster	<b>Absent:</b> Programs: Amanda LeLouie, Margie Moreno Executive Director: Brenda Olshever Parliamentarian: Tamara Summers Secretary: Andrea Iranpour Fundraising: Chelsea Goldenberg Volunteer Coordinator: Lainie Donnell Communications: Melanie Herrera Treasurer: Jamie Garnett Sheehan	
Agenda Item	Discussion/Recommendations	Status
<b>I. OFFICIAL OPENING OF THE MEETING</b>		
A. Call to order	• By Stacey Foster at 6.34 pm	
B. Establishment of Quorum	• Yes	
C. Mission Statement	• Read	
<b>II. APPROVAL OF THE MINUTES</b>		
A. Action Item: Vote to approve minutes from April 13, 2022 MCN Executive Board Meeting	• No discussion	Motion Carried/ Approved
<b>III. FINANCIAL</b>		
A. Action Item: Vote to approve April 2022 payments totaling \$34,671.08	• No discussion	Motion Carried/ Approved
B. Action Item: Vote to approve April 2021 deposits totaling \$16,260.42	• No discussion	Motion Carried/ Approved
C. Action Item: Vote to release funds i. Monthly cash gift to school \$300	• No discussion	Motion Carried/ Approved
<b>IV. REPORT OF OFFICERS</b>		

MCN: I

members

to further the MATES Charter and programs to serve our students!

**web:** [MatesMCN.net](http://MatesMCN.net)

**fb:** [facebook.com/MatesCommunityNetwork](https://facebook.com/MatesCommunityNetwork)

**mail:** [hello@matesmcn.net](mailto:hello@matesmcn.net)



## A. President

# MATES Community Network (MCN)

- Thank you for support with Banquet Dinner

- Need to schedule budget meeting 2000 La Granada Dr. Thousand Oaks, CA 91362
- Will create sign up genius for culmination support
- June MCN meeting will be at 6 pm with dinner after the meeting

## B. Executive/Assistant Director

- Benefit dinner was amazing, heard a lot of positive feedback
- Thank you for staff appreciation week
- Women in History was very well done
- Looking forward to book fair and open house
- Ballots due for MATES Board this week

## C. MATES Board Member

- Same comments as Kristen
- Thank you for all MCN does

## D. Staff

- Benefit dinner was amazing, it was nice to be back to normal
- Teacher appreciation was

## E. Communications

- Survey closes Friday, we have 76 responses
- Yearbooks are done
- Working on Year in Review video

## F. Auditor

- Action Item: Vote to approve July 2021 – Dec 2021 Financial Audit

- No discussion

Motion Carried/  
Approved

## A. Parliamentarian

- No update

## B. Programs

- Staff appreciation was wonderful

## C. Fundraising

- Need to book Benefit Dinner venue for next year, dates are filling up
- Raised \$31,000 with auction items

## D. Volunteer Coordinator

- Will work on park dates
- Kinder round up, need volunteers for Aug 11

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## V. NEW BUSINESS

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- None

## VI. ONGOING BUSINESS

91362

- None

## VII. ADJOURNMENT

Meeting Adjourned

- 7.14 pm

Minutes Complied by

- Alison Roelke

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