



MCN

**Executive Board Meeting**  
**Date: July 6, 2022; Time: 6:30 pm**  
**Location: Cisco's Restaurant**

ATTENDANCE		
<b>Present:</b> President: Stacey Foster, Margie Moreno Secretary: Andrea Iranpour, Carolina Benavidas Auditor: Bing Xu Liu Assistant Director: Kristen Walker Fundraising: Gabby Shibel Financial Secretary: Robert Wain-Ku Programs Coordinators: Chelsea Goldenberg, Val Imbriale PR/Social: Nadia Hefni-Foster		<b>Absent:</b> Executive Director: Brenda Olshever Teacher Representative: Denise Bain Technical Advisor: Janey Choplin Communications: Candice Santos, Caitlin Shrum Parliamentarian: Tamara Summers Treasurer: Jamie Garnett Sheehan Volunteer Coordinator: Melanie Herrera, Veronica Shuler Fundraising: Arezou Zaidi MATES Board Member: TBD
Agenda Item	Discussion/Recommendations	Status
<b>I. OFFICIAL OPENING OF THE MEETING</b>		
A. Call to order B. Establishment of Quorum C. Mission Statement	<ul style="list-style-type: none"><li>By Stacey Foster at 6.41 pm</li><li>Yes</li><li>Read</li></ul>	
<b>II. APPROVAL OF THE MINUTES</b>		
A. Action Item: Vote to approve minutes from June 8, 2022 MCN Executive Board Meeting	<ul style="list-style-type: none"><li>No discussion</li></ul>	Motion Carried/Approved
<b>III. FINANCIAL</b>		
A. Action Item: Vote to approve June 2022 payments totaling \$ 53,984.28	<ul style="list-style-type: none"><li>No discussion</li></ul>	Motion Carried/Approved
B. Action Item: Vote to approve June 2022 deposits totaling \$ 12,923.14	<ul style="list-style-type: none"><li>No discussion</li></ul>	Motion Carried/Approved
<b>IV. REPORT OF OFFICERS</b>		
A. President	<ul style="list-style-type: none"><li><b>Standing Rules presented.</b> -Only change from prior version: Allowing payment of contracts</li></ul>	




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	<p>outside of fiscal year.</p> <ul style="list-style-type: none"> <li>• Appointment of Tamara Summers to Parliamentarian</li> <li>• <b>Back to School Bash:</b> Giveaways:           <ul style="list-style-type: none"> <li>---Will be doing bags.</li> <li>-Gravers will provide water bottles.</li> <li>-Melgar family wants to do another promotional item – TBD.</li> <li>-Will set up a day to set up a day to stuff the bags.</li> <li>-Handout to include: Welcome letter, fundraising sponsorship packet</li> </ul> </li> <li>• <b>1st Day of School supplies:</b> 121 kits sold</li> <li>• <b>Kinder Round Up:</b> Aug. 11. Need volunteer sign ups. Will send out Sign Up Genius. May need help with Marketplace on that day.</li> <li>• <b>Monthly MCN booth:</b> <ul style="list-style-type: none"> <li>-Focus on volunteers – ask for signups at the booth closer to the dates of events. Piggyback on YMCA or Marketplace (who is already there)</li> <li>-Use MCN table skirt</li> <li>-Rolling out white board and outline the next 3 months of event they can help with.</li> </ul> </li> <li>• <b>Google Drive &amp; Slack update:</b> <ul style="list-style-type: none"> <li>-Moxtra gone in Dec.</li> <li>-Utilize Google Drive for Primary Binder folders/docs.</li> </ul> </li> </ul>	
B. Executive/Assistant Director	<ul style="list-style-type: none"> <li>• Excited for the upcoming year.</li> </ul>	
C. MATES Board Member	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
D. Staff	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
E. Communications	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
F. Auditor	<ul style="list-style-type: none"> <li>• Will work on Jan-June audit.</li> </ul>	
A. Parliamentarian	<ul style="list-style-type: none"> <li>• N/A</li> </ul>	
B. Programs	<ul style="list-style-type: none"> <li>• Parent Welcome Back social - Been reaching out to locations to host.</li> </ul>	



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<b>C. Fundraising</b>	<ul style="list-style-type: none"> <li>Starting to reach out to potential speakers for assemblies.</li> <li>Encourage MCN presence at events to reflect a cohesive group (ie, wear your MCN shirt).</li> </ul>	
Action Item: Vote to approve Benefit Dinner contract for Spanish Hills.	<ul style="list-style-type: none"> <li>Busy planning and looking for ideas.</li> <li>Direct Donation giveaway - have restrictions on giveaway gifts (\$50 or 2%). Full year calendar with kid photos.</li> <li>Benefit dinner: Will be Fri, May 12. Going back to Spanish Hills.</li> <li>Art at Lunch shirts: Need to have an order of 15 to place the order. Will send for initial orders to MCN.</li> <li>No discussion, approved</li> </ul>	Motion Carried/Approved
<b>D. Volunteer Coordinator</b>	<ul style="list-style-type: none"> <li>Park play dates for mentors: July 31, Aug. 14</li> <li>If you agreed to be a mentor they will be matched up with your mentee.</li> </ul>	
<b>E. PR/Social</b>	<ul style="list-style-type: none"> <li>Add BCBE board to announcements</li> </ul>	
<b>V. NEW BUSINESS</b>		
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>VI. ONGOING BUSINESS</b>		
	<ul style="list-style-type: none"> <li>None</li> </ul>	
<b>VII. ADJOURNMENT</b>		
<b>Meeting Adjourned</b>	<ul style="list-style-type: none"> <li>7.34 pm</li> </ul>	
<b>Minutes Compiled by</b>	<ul style="list-style-type: none"> <li>Andrea Iranpour</li> </ul>	