



MCN Executive Board Meeting
2000 Lop Granada Dr. Thousand Oaks, CA 91362
Date: February 9, 2022; Time: 6:30 pm
Location: MPR

ATTENDANCE		
Present:	Absent:	
Agenda Item	Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order	• By Megan Lark at 6:32 pm	
B. Establishment of Quorum	• Yes	
C. Mission Statement	• Read	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from January 12, 2022 MCN Executive Board Meeting	• No discussion	Motion Carried/Approved
B. Action Item: Vote to approve minutes from January 31, 2022 MCN Special Meeting	• No discussion	Motion Carried/Approved
III. FINANCIAL		

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MATES Community Network (MCN)

A. Action Item: Vote to approve January 2022 payments totaling \$1,587.15	<ul style="list-style-type: none"> • No discussion 	Motion Carried/Approved
B. Action Item: Vote to approve January 2021 deposits totaling \$1,063.79	<ul style="list-style-type: none"> • Fixed 2020 from end of year from Dr. Thomas November to January 	Motion Carried/Approved
C. Action Item: Vote to release funds <ul style="list-style-type: none"> i. Monthly cash gift to school \$300 	<ul style="list-style-type: none"> • No discussion 	Motion Carried/Approved

IV. REPORT OF OFFICERS

A. President	<ul style="list-style-type: none"> • Winter art gallery this week • Need to focus on benefits dinner 	
B. Executive/Assistant Director	<ul style="list-style-type: none"> • Talent show was great, thank you for the donation of funds for the microphones • Winter Art Gallery may be moved inside due to winds • Music building is under construction, we are using MPR. Art@lunch is outside if weather permits • Finishing open enrollment, organizing virtual tours 	
C. MATES Board Member	<ul style="list-style-type: none"> • Excited for winter art gallery 	
D. Staff	<ul style="list-style-type: none"> • Glad to see the events coming back, talent show and winter art gallery 	
E. Communications	<ul style="list-style-type: none"> • Working on international night flyer • Working on year book, we have a great committee 	
F. Auditor	<ul style="list-style-type: none"> • Early stages of the audit 	
A. Parliamentarian	<ul style="list-style-type: none"> • No update 	

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**B. Programs****MATES Community Network (MCN)**

	<ul style="list-style-type: none"> • STEAM day schedule / vendors are being finalized. Extended student submission date to Friday. 	
	<ul style="list-style-type: none"> • Women's History Month is finalized • International Night is on track we have 11 countries. Performances will be outside in quad. • Parent assembly need to book a speaker and determine in person or zoom 	2001 Hislop Rd, Thousand Oaks, CA 91362
C. Fundraising	<ul style="list-style-type: none"> • Benefit dinner zoom was yesterday. We need to gather auction items by April 1st. Please see the shared file and update your items or businesses your contacting. • Benefit dinner headcount inside targeted at 180 with tables of 10. Additional tables can be available outside. • Tickets will be sold individual or a table of 10 at a discount. • Working on invitations. • Plenty of sponsorship opportunities. • Some of the hearts are being damaged in the wind • Restaurant nights have gone well 	
D. Volunteer Coordinator	<ul style="list-style-type: none"> • Working on sign up genius for STEAM night • Resource teachers were very appreciative of gifts from families 	
V. NEW BUSINESS		
	<ul style="list-style-type: none"> • None 	
VI. ONGOING BUSINESS		
	<ul style="list-style-type: none"> • None 	
VII. ADJOURNMENT		
Meeting Adjourned	<ul style="list-style-type: none"> • 7:31 pm 	
Minutes Complied by	<ul style="list-style-type: none"> • Alison Roelke 	

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