



MCN Executive Board Meeting Date: October 13, 2021; Time: 6:30pm Location: MPR

2000 La Granada Dr. Thousand Oaks, CA 91362

ATTENDANCE		
Present: President: Stacey Foster Fundraising: Chelsea Goldenberg, Gabby Shibel Communications: Melanie Herrera Treasurer: Jamie Garnett Sheehan Secretary: Alison Roelke, Andrea Iranpour Auditor: Ruth Shramek Assistant Director: Kristen Walker Teacher Representative: Denise Bain Programs: Margie Moreno Technical Advisor: Janey Choplins		Absent: MATES Board Member: Programs: Amanda LeLouie Communications: Nadia Hefni Foster President: Megan Lark Parliamentarian: Tamara Summers Executive Director: Brenda Olshever Financial Secretary: Candice Santos Volunteer Coordinator: Lainie Donnell
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order B. Establishment of Quorum C. Mission Statement	<ul style="list-style-type: none">• By Stacey Foster at 6:33 pm• Yes• Read	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from Sept 8, 2021 MCN Executive Board Meeting B. Action Item: Vote to approve minutes from Sept 12 2021 MCN Special Executive Board Meeting	<ul style="list-style-type: none">• No discussion• No discussion	Motion Carried/ Approved Motion Carried/ Approved
III. FINANCIAL		
A. Action Item: Vote to approve Sept 2021 payments totaling \$16,649.01 B. Action Item: Vote to approve Sept 2021 deposits totaling \$50,772.52 C. Action Item: Vote to release funds i. Monthly cash gift to school \$300	<ul style="list-style-type: none">• No discussion• No discussion• No discussion	Motion Carried/ Approved Motion Carried/ Approved Motion Carried/ Approved

MCN: MATES Community Network is the MATES support organization. It was created by parents, staff, administration, and community members to further the MATES Charter and programs to serve our students!

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IV. REPORT OF OFFICERS

A. President i. Action Item: Vote to release library funds \$6,000	<ul style="list-style-type: none">• No discussion 2000 La Granada Dr. Thousand Oaks, CA 91362 Motion Carried/ Approved	
B. Executive/Assistant Director	<ul style="list-style-type: none">• Thank you for library funds• Welcome Social was a great event• Art@lunch has been great• Looking forward to parent night• Looking forward to movie night• Teachers had APEX team huddle• Parent / teacher conference week next week• MATES booth at upcoming Thousand Oaks street fair	
C. MATES Board Member	<ul style="list-style-type: none">• N/A	
D. Staff	<ul style="list-style-type: none">• Movie night voting was exciting• Kids are excited for APEX	
E. Communications	<ul style="list-style-type: none">• Great yearbook committee• Flyers need to be submitted by Thursday for review	
F. Auditor i. Action Item: Vote to approve MCN Audit January – June 2021	<ul style="list-style-type: none">• No discussion	Motion Carried/ Approved
A. Parliamentarian i. By-Laws ii. Standing Rules	<ul style="list-style-type: none">• Review job descriptions	

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**B. Programs****MATES Community Network (MCN)****i. Calendar update****ii. Parent Empowerment****iii. Movie Night**

- Calendar has been updated and posted in Moxtra

• Parent empowerment night

- ~~Upcoming~~ La Granada Dr. Thousand Oaks, CA 91362
- Movie night committee is planning a great night
- Planning stages of Music Day
- International Night is moved to March 31st
- Looking for a volunteer for cultural highlights board

C. Fundraising**i. Direct donation**
ii. Spirit wear
iii. Giving site

- Direct donation was a success
- Ordering hearts
- Fun run shirts have been ordered
- Looking for fun run sponsors
- Restaurant nights are starting
- Giving site – 30% of transactions have been covered
- Art@lunch shirts ordered 88, ordered 20 to sell at marketplace

D. Volunteer Coordinator**a. Room parents**

- Some checks need to be logged
- \$3,642 raised for specialists

V. NEW BUSINESS

- None

VI. ONGOING BUSINESS

- None

VII. ADJOURNMENT**Meeting Adjourned**

- 7.07 pm

Minutes Complied by

- Alison Roelke

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