



MATES Community Network (MCN)

MCN Executive Board Meeting
2000 La Granada Dr. Thousand Oaks, CA 91362
Date: November 10, 2021; Time: 6:30pm
Location:MPR

ATTENDANCE		
Present: President: Stacey Foster President: Megan Lark Fundraising: Chelsea Goldenberg, Gabby Shibel Communications: Nadia Hefni Foster Treasurer: Jamie Garnett Sheehan Secretary: Andrea Iranpour Assistant Director: Kristen Walker Teacher Representative: Denise Bain Parliamentarian: Tamara Summers Auditor: Ruth Shramek Programs: Margie Moreno Volunteer Coordinator: Lainie Donnell Board Member: Kerri Graver		Absent: MATES Board Member: Communications: Melanie Herrera Technical Advisor: Janey Choplin Executive Director: Brenda Olshever Secretary: Alison Roelke Programs: Amanda LeLouie Financial Secretary: Candice Santos
Agenda Item	Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order	• By Stacey Foster at 6.34 pm	
B. Establishment of Quorum	• Yes	
C. Mission Statement	• Read	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from Oct 13, 2021 MCN Executive Board Meeting	• No discussion	Motion Carried/ Approved
III. FINANCIAL		

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A. Action Item: Vote to approve October 2021 payments totaling \$7,153.48	<ul style="list-style-type: none"> No discussion 	Motion Carried/ Approved	
B. Action Item: Vote to approve October 2021 deposits totaling \$32,310.37	<ul style="list-style-type: none"> No discussion Will need to find a new tax accountant, current one retiring Tithly was having some bugs because they switched to a new platform. Working to make sure everything matches up. 	Motion Carried/ Approved	2000 La Granada Dr. Thousand Oaks, CA 91362
IV. REPORT OF OFFICERS			
A. President	<ul style="list-style-type: none"> Discussion to renew First Day of School supplies program. Online Book Fair went ok. Not as much as in the past. 	Yes, group consensus to renew	
B. Executive/Assistant Director	<ul style="list-style-type: none"> Power Empowerment Night was great Movie Night went well. Great to have everyone on campus. Kids loved having APEX on campus again. Raving reviews from staff. Music Day coming up. Tours coming up in Jan/Feb. 1 per week. They will be virtual at this point. Will put up a sign up for MCN involvement. Presented at OC Center for the Arts/Curriculum. Shared about our signature projects and how they tie into the curriculum. Shared that we're able to do these type of art projects because of the funds that allow us to have the supplies to be able to do them. MCN and fundraising provide an important contribution to our programs. 		
C. MATES Board Member: Kerri Graver	<ul style="list-style-type: none"> In process of looking for new Art Specialist 		
D. Staff	<ul style="list-style-type: none"> Kids were very excited about APEX. 		

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**E. Communications****MATES Community Network (MCN)**

- Everything running smoothly, status quo.

F. Auditor

- N/A 2000 La Granada Dr. Thousand Oaks, CA 91362

G. Parliamentarian

- Will be sending out bylaws and job descriptions.

H. Programs

- i. Feedback and Learnings from recent events
- ii. Upcoming Calendar

Feedback and Learnings:

- Parent Night: Bad luck of Dodger playoffs. Parents: really want in person and having live interaction with the speaker.
- Movie Night: Everyone had a great time. More people than expected. Over 25 people signed up to volunteer and only 2 people showed up. For future events, need to have people signs up for a specific jobs to make them more accountable.

Upcoming Events:

- Music Day: 2 family bands. Providing snacks for the 2 days.
- Steam Night & Winter Art Gallery: Will need Covid guidance.
- Winter Art Gallery: Looking to keep it in Jan. and do it outside.
- Steam: Maybe do on Saturday in Feb (Feb 26) so it can take place in the daytime.
- Talent Show: Jan 13-14. Live Streaming. Performers will be together in the MPR. Possible parent volunteers to help with the kids that are performing. Will performers need to be masked?

I. Fundraising

- i. General Updates

- Currently putting up the hearts.
- Photo Sessions sold out and went smoothly.
- Restaurant Night: Sharkys and Yogurtland coming up in Nov, Hook Burger in Dec.
- Fun Run update: \$105,000 gross... amazing!

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J. Volunteer Coordinator

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i. General Updates

- Email sent out to Room Parents to use their personal emails for non-school sanctioned events/ playdates
- Approx \$700 in funds collected per

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V. NEW BUSINESS

- Motion to Amend the Agenda to release the monthly cash gift to school of \$300.
- Motion to Release the funds of the monthly cash gift to school of \$300

- No Discussion
- No Discussion

Motion Carried/
Approved

Motion Carried/
Approved

VI. ONGOING BUSINESS

- None

VII. ADJOURNMENT

Meeting Adjourned

- 7.40 pm

Minutes Complied by

- Andrea Iranpour

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