



MATES Community Network (MCN)

MCN Executive Board Meeting
2000 La Granada Dr. Thousand Oaks, CA 91362
Date: December 8, 2021; Time: 6:00 pm
Location: MPR

ATTENDANCE		
Present: President: Stacey Foster, Megan Leark Fundraising: Chelsea Goldenberg Communications: Melanie Herrera, Nadia Hefni Foster Treasurer: Jamie Garnett Sheehan Secretary: Alison Roelke, Andrea Iranpour Auditor: Ruth Shramek Assistant Director: Kristen Walker Parliamentarian: Tamara Summers Programs: Margie Moreno Technical Advisor: Janey Choplin MATES Board Member: Sarah Schwendimann		Absent: Programs: Amanda LeLouie Executive Director: Brenda Olshever Volunteer Coordinator: Lainie Donnell Teacher Representative: Denise Bain Financial Secretary: Candice Santos Fundraising: Gabby Shibel
Agenda Item	Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order	• By Stacey Foster at 6.01 pm	
B. Establishment of Quorum	• Yes	
C. Mission Statement	• Read	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from November 10, 2021 MCN Executive Board Meeting	• No discussion	Motion Carried/ Approved
III. FINANCIAL		

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A. Action Item: Vote to approve November 2021 payments totaling \$50,335.45	<ul style="list-style-type: none"> No discussion 	Motion Carried/ Approved
B. Action Item: Vote to approve November 2021 deposits totaling \$84,315.77	<ul style="list-style-type: none"> No discussion 	Motion Carried/ Approved
C. Action Item: Vote to release funds <ul style="list-style-type: none"> i. Monthly cash gift to school \$300 ii. Teachers Fun Run \$10,663.09 iii. Wish list items (2 microphones) \$1,400 	<ul style="list-style-type: none"> No discussion 	Motion Carried/ Approved
IV. REPORT OF OFFICERS		
A. President	<ul style="list-style-type: none"> Working on getting the plaque engraved for APEX winning teacher 	
B. Executive/Assistant Director	<ul style="list-style-type: none"> Music day went great Hired new art specialist Thank you for the microphone funds 	
C. MATES Board Member	<ul style="list-style-type: none"> Could use help with open enrollment posters 	
D. Staff	<ul style="list-style-type: none"> No update 	
E. Communications	<ul style="list-style-type: none"> Gathering pictures for the yearbook 	
F. Auditor	<ul style="list-style-type: none"> No update 	
A. Parliamentarian	<ul style="list-style-type: none"> No update 	
B. Programs	<ul style="list-style-type: none"> Talent show is coming up, looking into plastic shields for performers Winter art gallery Jan 27 Steam Day Feb 26 General Membership meeting will be moved to Feb 4th after Directors Dialogue Women in History Committee is meeting International Night planning is on track 	

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C. Fundraising

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	<ul style="list-style-type: none"> Restaurant night Hook Burger on Dec 13th Save the date benefit dinner flyer will go out 	2000 La Granada Dr. Thousand Oaks, CA 91362
D. Volunteer Coordinator	<ul style="list-style-type: none"> Most have reported funds, will follow up on the final few 	
V. NEW BUSINESS		
	<ul style="list-style-type: none"> None 	
VI. ONGOING BUSINESS		
	<ul style="list-style-type: none"> Followed up on Point of Lights tickets. We will get the tickets, just not sure of the timing yet 	
VII. ADJOURNMENT		
Meeting Adjourned	<ul style="list-style-type: none"> 6.33 pm 	
Minutes Compiled by	<ul style="list-style-type: none"> Alison Roelke 	

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