



Executive Board Meeting

Date: October 9, 2024; Time: 6:30 pm

Location: MPR

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

II. APPROVAL OF THE MINUTES

- A. Action Item: Vote to approve minutes from September 11, 2024 MCN Executive Board Meeting
- B. Action Item: Vote to approve minutes from September 26, 2024 MCN Executive Board Special Meeting

III. FINANCIAL

- A. **Action Item:** Vote to approve September 2024 expenditures totaling \$8,285.01
- B. **Action Item:** Vote to approve September 2024 deposits totaling \$35,763.03
- C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of October 2024.
- D. **Action Item:** Vote to release funds for library cash gift of \$4,000.

IV. REPORTS OF OFFICERS

- A. Presidents' Report
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Treasurer
- F. Communications
- G. Finance Secretary
- H. Auditor
 - i. **Action Item:** Vote to add addendum for January 2024 - June 2024 Audit report.
- I. Parliamentarian
- J. Programs
 - i. **Action Item:** Vote to add budget line item for Music Series for \$800.



ii. **Action Item:** Vote to amend MCN Calendar date for Music Series from 12/4/2024 to 12/5/2024.

- K. Fundraising
- L. Volunteer Coordinator
- M. PR/Social Media
- N. Technical Advisor
- O. Alumni Advisor

V. NEW BUSINESS

- A. Volunteer opportunities from Los Cerritos ASB

VI. ONGOING BUSINESS

VII. ADJOURNMENT