



Executive Board Meeting
Date: October 9, 2024; Time: 6:30 pm
Location: MPR

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
 - Provide enrichment of students' educational experiences through programs and events.
 - Raise funds to support the educational mission and goals of MATES.
 - Support the teachers and staff through needed purchases.
 - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
 - A. Action Item: Vote to approve minutes from September 11, 2024 MCN Executive Board Meeting
 - B. Action Item: Vote to approve minutes from September 26, 2024 MCN Executive Board Special Meeting
 - III. FINANCIAL
 - A. **Action Item:** Vote to approve September 2024 expenditures totaling \$8,285.01
 - B. **Action Item:** Vote to approve September 2024 deposits totaling \$35,763.03
 - C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of October 2024.
 - D. **Action Item:** Vote to release funds for library cash gift of \$4,000.
 - IV. REPORTS OF OFFICERS
 - A. Presidents' Report
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Treasurer
 - F. Communications
 - G. Finance Secretary
 - H. Auditor
 - i. **Action Item:** Vote to add addendum for January 2024 - June 2024 Audit report.
 - I. Parliamentarian
 - J. Programs
 - i. **Action Item:** Vote to add budget line item for Music Series for \$800.



- ii. **Action Item:** Vote to amend MCN Calendar date for Music Series from 12/4/2024 to 12/5/2024.

- K. Fundraising
 - L. Volunteer Coordinator
 - M. PR/Social Media
 - N. Technical Advisor
 - O. Alumni Advisor
- V. NEW BUSINESS
- A. Volunteer opportunities from Los Cerritos ASB
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT