



Executive Board Meeting
Date: November 13, 2024; Time: 6.30 pm
Locations: MATES MPR

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
 - Provide enrichment of students' educational experiences through programs and events.
 - Raise funds to support the educational mission and goals of MATES.
 - Support the teachers and staff through needed purchases.
 - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
 - A. Action Item: Vote to approve minutes from the October 9, 2024 MCN Executive Board Meeting
 - B. Action Item: Vote to approve minutes from the October 25, 2024 MCN Executive Board Special Meeting.
 - III. FINANCIAL
 - A. Action Item: Vote to approve October payments totaling \$13,554
 - B. Action Item: Vote to approve October deposits totaling \$31,177
 - C. Action Item: Vote to release funds for monthly cash gift of \$300 to the school for the month of November, 2024
 - IV. REPORTS OF OFFICERS
 - A. Presidents' Report
 - i. Holiday dinner location
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Treasurer
 - F. Financial Secretary
 - G. Auditor
 - H. Communications
 - I. Parliamentarian
 - J. Programs



- K. Fundraising
- L. Volunteer Coordinator
- M. PR/Social Media
- N. Technical advisor
- O. Financial Secretary
- P. Alumni Advisor

- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT