



Executive Board Meeting

Date: January 14, 2025; Time: 6:30pm

Locations: MATES MPR

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

II. APPROVAL OF THE MINUTES

- A. **Action Item:** Vote to approve minutes from the December 11, 2024 MCN Executive Board Meeting

III. FINANCIAL

- A. **Action Item:** Vote to approve December expenditures totaling \$1,409
- B. **Action Item:** Vote to approve December deposits totaling \$58,009
- C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of January 2025

IV. REPORTS OF OFFICERS

- A. Presidents' Report
 - i. **Action Item:** Vote to approve refunding the donation from the Bien Family in the total of \$1350.00.
- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Treasurer
 - i. Ending cash as of December 31, 2024 is \$123,852.
- F. Financial Secretary
- G. Communications
- H. Auditor
- I. Parliamentarian
- J. Programs



- i. **Action Item:** Vote to approve an increase of the Winter Art Gallery budget item to \$1200.
- K. Fundraising
- L. Volunteer Coordinator
- M. PR/Social Media
- N. Technical advisor
- O. Alumni Advisor
- V. NEW BUSINESS
 - A. **Action Item:** Vote to approve the nomination of Laine Donnell as Co-President for the remaining 2024/2025 school term.
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT