



Executive Board Meeting
Date: January 14, 2025; Time: 6:30pm
Locations: MATES MPR

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
 - Provide enrichment of students' educational experiences through programs and events.
 - Raise funds to support the educational mission and goals of MATES.
 - Support the teachers and staff through needed purchases.
 - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
 - A. **Action Item:** Vote to approve minutes from the December 11, 2024 MCN Executive Board Meeting
 - III. FINANCIAL
 - A. **Action Item:** Vote to approve December expenditures totaling \$1,409
 - B. **Action Item:** Vote to approve December deposits totaling \$58,009
 - C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of January 2025
 - IV. REPORTS OF OFFICERS
 - A. Presidents' Report
 - i. **Action Item:** Vote to approve refunding the donation from the Bien Family in the total of \$1350.00.
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Treasurer
 - i. Ending cash as of December 31, 2024 is \$123,852.
 - F. Financial Secretary
 - G. Communications
 - H. Auditor
 - I. Parliamentarian
 - J. Programs



- i. **Action Item:** Vote to approve an increase of the Winter Art Gallery budget item to \$1200.
- K. Fundraising
- L. Volunteer Coordinator
- M. PR/Social Media
- N. Technical advisor
- O. Alumni Advisor

- V. NEW BUSINESS
 - A. **Action Item:** Vote to approve the nomination of Laine Donnell as Co-President for the remaining 2024/2025 school term.

- VI. ONGOING BUSINESS

- VII. ADJOURNMENT