



## Executive Board Meeting

Date: April 9, 2025; Time: 6:30pm

Locations: MATES MPR

### I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

### II. APPROVAL OF THE MINUTES

- A. **Action Item:** Vote to approve minutes from the March 12, 2025 MCN Executive Board Meeting

### III. FINANCIAL

- A. **Action Item:** Vote to approve March 2025 expenses totaling \$2,834
- B. **Action Item:** Vote to approve March 2025 deposits totaling \$3,102
- C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of April 2025.

### IV. REPORTS OF OFFICERS

- A. Presidents' Report
  - i. Heart of an Eagle Scholarship
  - ii. Programs split into daytime programs and evening programs
- B. Executive/Assistant Director
  - i. School Updates
  - ii. Monthly breakdown of items purchased with MCN funds
- C. MATES Board Member
- D. Staff
- E. Treasurer
- F. Financial Secretary
- G. Communications
  - i. Communications would like to buy a 4x6 bulletin board for MCN Communications



- ii. **Action Item:** Vote to approve purchase of 4x6 bulletin board for use of MCN communications totalling \$124.20.

H. Auditor

- i. **Action Item:** Vote to amend the September 2024 deposits to \$28,564.75 from \$35,763.03 as previously approved during the 10/9/2024 Executive Board Meeting.

I. Parliamentarian

- i. All MCN Executive Board positions for 2025-2026 have been filled.
- ii. **Action Item:** Vote to approve all new members for the MCN Executive Board for the 2025-2026 school year.

J. Programs

- i. Recap Women in History
- ii. Recap Family Dance
- iii. Discuss Staff Appreciation

K. Fundraising

- i. Auction Update
  - 1. Seeking help for auction items
- ii. Restaurant Night 4/29 Winners Pizza - 20% back to Mates

L. Volunteer Coordinator

- i. Mates Mentors 2025-2026

M. PR/Social Media

- i. Discuss how MCN follows others
- ii. Discuss addition of new students to follow our pages
- iii. Discuss outgoing students following our pages

N. Technical advisor

O. Alumni Advisor

V. NEW BUSINESS

VI. ONGOING BUSINESS

VII. ADJOURNMENT