



Executive Board Meeting

Date: May 14, 2025; Time: 6.30pm

Locations: MATES MPR

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families, and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

II. APPROVAL OF THE MINUTES

- A. **Action Item:** Vote to approve minutes from the April 12, 2025 MCN Executive Board Meeting.
- B. **Action Item:** Vote to approve minutes from the May 1, 2025 MCN Special Executive Board Meeting.

III. FINANCIAL

- A. **Action Item:** Vote to approve April expenses totaling \$4,123
- B. **Action Item:** Vote to approve April deposits totaling \$8,852
- C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of May 2025

IV. REPORTS OF OFFICERS

- A. Presidents' Report
 - i. Thank you fundraising
 - ii. Thank you Programs for Teacher Appreciation
 - iii. Thank you Bylaws committee
 - iv. Discussion of June MCN Executive Board Meeting. Start time 6:00pm.
- B. Executive/Assistant Director
 - i. School updates
 - ii. Monthly breakdown of items purchased with MCN funds
- C. MATES Board Member
 - i. Updates by Nadia
- D. Staff
- E. Treasurer



- F. Communications
 - i. Update on Climate Survey
 - ii. Discuss end of year video for Open House
 - iii. New Communications Board
- G. Auditor
- H. Parliamentarian
- I. Programs
 - i. Recap of staff appreciation
- J. Fundraising
 - i. Recap of Auction and Dinner
- K. Volunteer Coordinator
 - i. Room Parent Appreciation at Naughty Pine Brewing Company
- L. PR/Social Media
- M. Technical Advisor
- N. Alumni Advisor
 - i. Update on Senior Walk
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT