



MCN Executive Board Special Meeting

Date: May 1, 2025; Time: 6:00 PM

Location: Zoom

Meeting ID: 754 6792 8148

Passcode: Mates

ATTENDANCE		
Present: President: Caitlin Shrum, Lainie Donnell Fundraising: Nancy Melgar Communications: Veronica Shuler Treasurer: Kenton Sowell Financial Secretary: Shannon Savage-Howie Auditor: Justin Flam Secretary: Lucia Bartlett, Katie Wade Parliamentarian: Melanie Herrera, Arezou Zaidi		Absent: Programs: Lori Allen, Jennifer Steinert Fundraising: Jessica Ng Communications: Devaki Winick PR/Social Media: Ashley Ramstead, Jennifer Howard Volunteer Coordinator: Lyndsay Rosen, Tamara Summers Technical Advisor: Janey Choplin Executive Director: Kristen Walker Assistant Director: Renee Dake Teacher Representative: Denise Bain Alumni Advisor: Nadia Hefni Foster
Agenda Item	Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order	<ul style="list-style-type: none"> By Caitlin Shrum at 6:08PM 	
B. Establishment of Quorum	<ul style="list-style-type: none"> Yes 	
A. Action Item: Approve the MCN Executive Board Slate	<ul style="list-style-type: none"> 2025/2026 MCN Executive Board <ul style="list-style-type: none"> o President: Caitlin Shrum, Veronica Shuler o Night Programs: Nancy Melgar, Rachel Adams o Day Programs: Lauren Zurian, Rebecka Wolowitsch-Hill o Fundraising: Jessica Ng, Lyndsay Rosen o Communications: Lori Allen, Thuan-Hau Trinh o Secretary: Courtney Grosslight, Parul Sehgal o Auditor: Justin Flam o Treasurer: Danya Baldbridge o Financial Secretary: Mo Kariminia 	Motion Carried & Approved



MATES Community Network (MCN)

2000 La Granada Dr. Thousand Oaks, CA 91320

B. **Action Item:** Approve the changes to the MCN Bylaws

- o Volunteer Coordinator: Tamara Summers, Lindsey Flam
- o PR/Social Media: Ashley Ramstead, Jen Howard
- o Technical Advisor: Janey Choplin
- o Parliamentarian: To be appointed by the Presidents

- Programs position is now split into Daytime and Evening Programs
- o Evening Programs to remain in the Vice President role
- Clarification and Verbiage Changes to the Technical Advisor and Auditor Positions
- Add advisor positions for Programs and Fundraising

Motion Carried & Approved

VII. ADJOURNMENT

Meeting Adjourned

- 6:12 PM

Minutes Compiled by

- Katie Wade