

**MCN Executive Board Special Meeting****Date: May 1, 2025; Time: 6:00 PM****Location: Zoom****Meeting ID: 754 6792 8148****Passcode: Mates**

ATTENDANCE		
Present: President: Caitlin Shrum, Lainie Donnell Fundraising: Nancy Melgar Communications: Veronica Shuler Treasurer: Kenton Sowell Financial Secretary: Shannon Savage-Howie Auditor: Justin Flam Secretary: Lucia Bartlett, Katie Wade Parliamentarian: Melanie Herrera, Arezou Zaidi		Absent: Programs: Lori Allen, Jennifer Steinert Fundraising: Jessica Ng Communications: Devaki Winick PR/Social Media: Ashley Ramstead, Jennifer Howard Volunteer Coordinator: Lyndsay Rosen, Tamara Summers Technical Advisor: Janey Choplins Executive Director: Kristen Walker Assistant Director: Renee Dake Teacher Representative: Denise Bain Alumni Advisor: Nadia Hefni Foster
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order B. Establishment of Quorum	<ul style="list-style-type: none">• By Caitlin Shrum at 6:08PM• Yes	
A. Action Item: Approve the MCN Executive Board Slate	<ul style="list-style-type: none">• 2025/2026 MCN Executive Board<ul style="list-style-type: none">o President: Caitlin Shrum, Veronica Shulero Night Programs: Nancy Melgar, Rachel Adamso Day Programs: Lauren Zurian, Rebecka Wolowitsch-Hillo Fundraising: Jessica Ng, Lyndsay Roseno Communications: Lori Allen, Thuan-Hau Trinho Secretary: Courtney Grosslight, Parul Sehgalo Auditor: Justin Flamo Treasurer: Danya Baldbridgeo Financial Secretary: Mo Kariminia	Motion Carried & Approved



MATES Community Network (MCN)

2000 La Granada Dr. Thousand Oaks, CA 91362

B. **Action Item:** Approve the changes to the MCN Bylaws

- o Volunteer Coordinator: Tamara Summers, Lindsey Flam
- o PR/Social Media: Ashley Ramstead, Jen Howard
- o Technical Advisor: Janey Choplín
- o Parliamentarian: To be appointed by the Presidents

- Programs position is now split into Daytime and Evening Programs
- o Evening Programs to remain in the Vice President role
- Clarification and Verbiage Changes to the Technical Advisor and Auditor Positions
- Add advisor positions for Programs and Fundraising

Motion Carried & Approved

VII. ADJOURNMENT

Meeting Adjourned

- 6:12 PM

Minutes Compiled by

- Katie Wade