



MCN Executive Board Meeting
Date: May 14, 2025; Time: 6:30 pm
Location: MATES MPR

ATTENDANCE		
Agenda Item	Discussion/Recommendations	Status
<p>Present:</p> <p>President: Lainie Donnell Programs: Jennifer Steinert, Lori Allen Fundraising: Nancy Melgar Communications: Veronica Shuler, Devaki Winick PR/Social Media: Ashley Ramstead, Jennifer Howard Financial Secretary: Shannon Savage-Howie Auditor: Justin Flam Secretary: Katie Wade Parliamentarian: Arezou Zaidi Volunteer Coordinator: Tamara Summers Executive Director: Kristen Walker Assistant Director: Renéé Dake Teacher Representative: Denise Bain Alumni Advisor: Nadia Hefni Foster</p> <p>Absent:</p> <p>President: Caitlin Shrum Fundraising: Jessica Ng Treasurer: Kenton Sowell Secretary: Lucia Bartlett Parliamentarian: Melanie Herrera Volunteer Coordinator: Lyndsay Rosen Technical Advisor: Janey Choplín Teacher Representative: Denise Bain MATES Board Member: Stacey Foster</p>		
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order B. Establishment of Quorum C. Mission Statement	<ul style="list-style-type: none">At 6:35 PM by Lainie DonnellYesRead aloud by Dr. Walker	
II. APPROVAL OF THE MINUTES		
A. Action Item: Vote to approve minutes from April 12, 2025 MCN Executive Board Meeting B. Action Item: Vote to approve minutes from the May 1, 2025 MCN Special Executive Board Meeting	<ul style="list-style-type: none">No DiscussionNo Discussion	<p>Motion Carried & Approved</p> <p>Motion Carried & Approved</p>
III. FINANCIAL		
A. Action Item: Vote to approve April 2025 payments totalling \$4,123 B. Action Item: Vote to approve April 2025 deposits totalling \$8,852	<ul style="list-style-type: none">No DiscussionNo Discussion	<p>Motion Carried & Approved</p> <p>Motion Carried & Approved</p>



C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of May 2025.

- No Discussion

Motion Carried & Approved

IV. REPORT OF OFFICERS

A. President

- Thank you Fundraising
- Thank you Programs for Teacher Appreciation Week
- Thank you Bylaws Committee
- Discussion of June MCN Executive Board Meeting. Start time 6:00PM.

- The Benefit Dinner was amazing. It was a very fun night and a huge success.
- Teacher Appreciation week was really awesome. We were impressed with all the work and effort that went into making it a success.
- Thank you for getting the bylaws put together for us to vote at the GMM
- We need to set aside 30 minutes to share pertinent information with the new incoming MCN Board. After the meeting, we will head to Stonehaus to celebrate the end of the year.

B. Executive/Assistant Director

- School Updates

- Staff Appreciation was so nice. It was well thought out and very generous. Going into this year's staff appreciation week, we wanted every staff member to feel valued and appreciated, and the feedback was very positive - we think that goal was accomplished.
- Dr. Walker was out of town for the Benefit Dinner and was very sorry to have missed it. Thank you for all the hard work that went into making it a success.
- Students are finishing up CASP testing this week.
- The Book Fair is being set up for next week.
- Open House is coming next week. The band will have their



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<p>b. Monthly breakdown of items purchased with MCN funds</p>	<p>performance, followed by the MCN GMM and then the 4th grade square dance out on the blacktop.</p> <ul style="list-style-type: none">• We will do an All Call for the Climate Survey that will wrap up on Friday.• We are planning a meeting on June 11th for calendaring next year, the time needs to be confirmed with Admin and Programs. <p>• Thank you for the April Teacher Gift Donation. Money used went towards the following:</p> <ul style="list-style-type: none">◦ Friday Focus (tech): \$34.30◦ Art: \$218.64◦ Bus for 5th Grade Field Trip: \$1,788.00◦ Total: \$2,040.94	
C. MATES Board Member	<ul style="list-style-type: none">• [As reported by the Alumni Advisor]• Welcome to the new Board of Directors• Our TK is moving forward with an incredible plan for furniture and decor.• Planning is in the works for goodbyes to Mrs. Fiss and Ms. Kiszcak	
D. Staff	<ul style="list-style-type: none">• Staff Appreciation week was amazing. The parent letters mean the most to the staff. We probably need to revamp the Wish List idea that was tried this year - some teachers ended up with too much stuff.• The Benefit Dinner was amazing.• We are currently knee-deep in the State Testing.	
E. Treasurer	<ul style="list-style-type: none">• No Discussion	
F. Financial Secretary	<ul style="list-style-type: none">• No Discussion	
G. Auditor	<ul style="list-style-type: none">• No Discussion	



H. Communications	<ul style="list-style-type: none">• We have gotten 45 responses. There is a cap on how many surveys can be viewed unless we upgrade to the paid version of the survey tool. We will upgrade to be able to access all surveys. We still have until Friday to get feedback, an All Call will be going out to remind people to complete.• Video is in progress• The new board is up and has received positive feedback.	
I. Parliamentarian	<ul style="list-style-type: none">• No Discussion	
J. Programs	<ul style="list-style-type: none">• We are happy with the success of the week. We appreciate any feedback for improvement.• We collected 45 pairs of blue jeans for Earth Day.	
K. Fundraising	<ul style="list-style-type: none">• We had a great turnout with 220 people attending.• We received feedback that there were fewer lines at the bars.• The auction raised \$38,560. The auction totals will be published in the weekly Wednesday folder.• The opportunity teacher time was not as successful as the previous teacher time auctions.	
L. Volunteer Coordinator	<ul style="list-style-type: none">• Next Tuesday, May 20, 2025, from 7:30-9 PM. MCN will provide dinner.	



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M. PR/Social Media

- We have many reels coming up for the Gala.
- We are broadcasting the teacher time drawing live tomorrow.
- We have featured posts coming up for the gala sponsors.
- Please remember to upload photos to the shared album.

N. Technical Advisor

- No Discussion

O. Alumni Advisor

a. Update on Senior Walk

- We recently had a really good PAC Meeting. We are working on overhauling the volunteer presentation for next year.
- The Senior Walk is scheduled for June 5th at 2:30 PM. We have about 10 RSVP's from alumni already. Please come if you can. Please spread the word if you know any alum.
- Clarification regarding 5th graders involvement in the Senior Walk; the plan is for the 5th graders to lead the Seniors through the school.

V. NEW BUSINESS

- The outgoing 5th grade class is giving a mural to the school and is trying to raise money. There was a sweatshirt designed by a 5th grade student as a fundraiser. Could we consider a contest for 4th graders becoming 5th graders to design a spirit-wear sweatshirt over the summer before 5th grade? Admin will need to discuss this idea further and review logistics before making a decision. A committee will be formed to write out some rules before moving forward.
- Please start to think about who would want to be part of the scholarship committee in order to push that out this upcoming fall.



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VI. ONGOING BUSINESS

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VII. ADJOURNMENT

Meeting Adjourned

- at 7:23pm

Minutes Compiled by

- Katie Wade