MCN Executive Board Special Meeting
Date: September 3, 2025 | Time: 6:15 pm
Location: Zoom
Meeting ID: 536 325 7251
Passcode: matesmcn

ATTENDANCE	
Present:	**Absent:**
President: Caitlin Shrum, Veronica Shuler	Night Programs: Rachel Adams, Nancy Melgar
Daytime Programs: Rebecka Wolowitsch-Hill	Daytime Programs: Lauren T. Zurian
Fundraising: Lyndsay Rosen	Fundraising: Jessica Ng
PR/Social Media: Ashley Ramstead	Communications: Thuan-Hay Trinh
Communications: Lori Allen	MATES Board Member: Stacey Foster
Treasurer: Danya Baldridge	Programs Advisor: Jenn Steinert
Auditor: Justin Flam	Parliamentarian:, Arezou Zaidi
Secretary: Courtney Grosslight,	Secretary:Parul Seghal
Volunteer Coordinator: Lindsey Flam, Tamara Summers	Financial Secretary: Mo Karimnia
Technical Advisor: Janey Choplin	Alumni Advisor: Nadia Hefni Foster, Kerri Graver
	Executive Director: Kristen Walker
	Assistant Director: Reneé Dake

Agenda Item	Discussion/Recommendations	Status
I. OFFICIAL OPENING OF THE MEETING		
A. Call to order	● By Caitling Shrum at 6:16 PM	
B. Establishment of Quorum	● Yes	
A. **Action Item:** Nominate and vote for new PR/Social Media Co-Chair Carrie Dockery	● Huge thank you to Jenn Howard for all of her effort and great work transforming social media (with Ashley Ramstead). Jenn is moving and will unfortunately no longer be able to hold her role. Thank you Jenn for all you've done for MATES and the MCN	Motion Carried & Approved
B. **Action Item:** Nominate Alisa Bertram for Parliamentarian	● Another big thank you to Shannon Savage-Howie for all your dedication and work these last few years on	Motion Carried & Approved

	MCN. Sad to see her leave but this a great choice for her needs.	
VII. ADJOURNMENT		
Meeting Adjourned	● 6:19 PM	
Minutes Compiled by	● Courtney Grosslight	