



Executive Board Meeting

Date: October 8, 2025; Time: 6:30 pm

Location: MPR

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement

The purpose of this corporation is to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
 - Provide enrichment of students' educational experiences through programs and events.
 - Raise funds to support the educational mission and goals of MATES.
 - Support the teachers and staff through needed purchases.
 - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
 - A. **Action Item:** Vote to approve minutes from September 10, 2025 MCN Executive Board Meeting
 - B. **Action Item:** Vote to approve minutes from September 26, 2025 MCN Executive Board Special Meeting
 - III. FINANCIAL
 - A. **Action Item:** Vote to approve September 2025 expenditures totaling \$1,880.36
 - B. **Action Item:** Vote to approve September 2025 deposits totaling \$46,804.39
 - C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of October 2025
 - D. **Action Item:** Vote to release funds for library cash gift of \$4,000.00
 - IV. REPORTS OF OFFICERS
 - A. Presidents' Report
 - i. Shout out to Evening and Day Programs
 - ii. Shout out to Fundraising with the completion of Direct Donation Drive
 - iii. **Action Item:** Vote to approve Bylaws edits
 - iv. **Action Item:** Add line item into budget for whole HEART scholarship of \$1,500.00
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Treasurer
 - F. Finance Secretary
 - G. Communications
 - H. Auditor



- I. Parliamentarian
- J. Evening Programs
 - i. Welcome Social Recap
 - ii. Movie Night Update
- K. Daytime Programs
 - i. Upcoming Student Assembly on October 23, 2025 - StuntMasters BMX Show
 - ii. Music Day / Night Recap
- L. Fundraising
 - i. Direct Donation Drive Total Update
 - ii. Dave and Busters Raised Amount Update
 - iii. November Restaurant Night location and date
- M. Volunteer Coordinator
 - i. **Action Item:** Amend volunteer coordinator budget for Room Parent events - \$300
 - ii. **Action Item:** Amend volunteer coordinator budget for Special Education Team Funds - \$1,308.10
 - iii. Sign-Up Genius Request Process
- N. PR/Social Media
- O. Technical Advisor
- P. Alumni Advisor

- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT