



**Executive Board Meeting**  
**Date: November 12, 2025; Time: 6.30 pm**  
**Locations: MATES MPR**

- I. OFFICIAL OPENING OF MEETING
  - A. Call to Order
  - B. Establishment of Quorum
  - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
  - Provide enrichment of students' educational experiences through programs and events.
  - Raise funds to support the educational mission and goals of MATES.
  - Support the teachers and staff through needed purchases.
  - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
    - A. Action Item: Vote to approve minutes from the October 8, 2025 MCN Executive Board Meeting
  - III. FINANCIAL
    - A. Action Item: Vote to approve October expenses totaling \$13,229.26
    - B. Action Item: Vote to approve October deposits totaling \$22,155.51
    - C. Action Item: Vote to release funds for monthly cash gift of \$300 to the school for the month of November, 2025
  - IV. REPORTS OF OFFICERS
    - A. Presidents' Report
      - i. Holiday dinner
      - ii. Cc President
    - B. Executive/Assistant Director
    - C. MATES Board Member
    - D. Staff
    - E. Treasurer
    - F. Finance Secretary
    - G. Communications
    - H. Auditor
    - I. Parliamentarian
    - J. Evening Programs
      - i. Family Movie Night Recap
    - K. Daytime Programs



- L. Fundraising
  - i. Restaurant Night Update
    - 1. CPK - November
    - 2. The Stand - December
- M. Volunteer Coordinator
- N. PR/Social Media
- O. Technical Advisor
- P. Alumni Advisor
  - i. Senior Scholarship
  - ii. Upcoming alumni volunteer opportunities
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT