



## Executive Board Meeting

Date: January 14, 2026; Time: 6:30 pm

Locations: MATES MPR

### I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

### II. APPROVAL OF THE MINUTES

- A. No action. Will vote in February meeting

### III. FINANCIAL

- A. **Action Item:** Vote to approve deposits totaling \$53,896.12 for month ending December 31, 2025
- B. **Action Item:** Vote to approve expenses totaling \$625.68 and ending cash was \$119,462.61.
- C. **Action Item:** Vote to release funds for the monthly cash gift of \$300 to the school for the month of January 2026.

### IV. REPORTS OF OFFICERS

- A. Presidents' Report:

- i. Awnings for MATES/Release the funds/send receipts to MCN
- ii. **Action Item:** Vote to approve \$55,921.00 for awnings
- iii. Reminder: 2026/2027 MCN Plug: get names of those interested in MCN to Arezou and Alisa

- B. Executive/Assistant Director
- C. MATES Board Member
- D. Staff
- E. Treasurer
- F. Financial Secretary



- G. Communications
- H. Auditor
- I. Parliamentarian
  - i. Update: Nominating Committee and 2026/2027 MCN board interest/form
- J. Evening Programs
  - i. Update: Winter art gallery
  - ii. Update: talent show
  - iii. Update: STEAM night
  - iv. Thank you
- K. Daytime Programs
  - i. Update: WIH and Kindness Quest student assembly
- L. Fundraising
- M. Volunteer Coordinator
- N. PR/Social Media
- O. Technical advisor
- P. Alumni Advisor
  - i. Update: Senior Walk/ HEART scholarship promotion
  - ii. Update: alumni volunteer needs for upcoming programs.
  - iii. Thank you!
  
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT