



Executive Board Meeting
Date: January 14, 2026; Time: 6:30 pm
Locations: MATES MPR

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
 - Provide enrichment of students' educational experiences through programs and events.
 - Raise funds to support the educational mission and goals of MATES.
 - Support the teachers and staff through needed purchases.
 - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
 - A. No action. Will vote in February meeting
 - III. FINANCIAL
 - A. **Action Item:** Vote to approve deposits totaling \$53,896.12 for month ending December 31, 2025
 - B. **Action Item:** Vote to approve expenses totaling \$625.68 and ending cash was \$119,462.61.
 - C. **Action Item:** Vote to release funds for the monthly cash gift of \$300 to the school for the month of January 2026.
 - IV. REPORTS OF OFFICERS
 - A. Presidents' Report:
 - i. Awnings for MATES/Release the funds/send receipts to MCN
 - ii. **Action Item:** Vote to approve \$55,921.00 for awnings
 - iii. Reminder: 2026/2027 MCN Plug: get names of those interested in MCN to Arezou and Alisa
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Treasurer
 - F. Financial Secretary



- G. Communications
- H. Auditor
- I. Parliamentarian
 - i. Update: Nominating Committee and 2026/2027 MCN board interest/form
- J. Evening Programs
 - i. Update: Winter art gallery
 - ii. Update: talent show
 - iii. Update: STEAM night
 - iv. Thank you
- K. Daytime Programs
 - i. Update: WIH and Kindness Quest student assembly
- L. Fundraising
- M. Volunteer Coordinator
- N. PR/Social Media
- O. Technical advisor
- P. Alumni Advisor
 - i. Update: Senior Walk/ HEART scholarship promotion
 - ii. Update: alumni volunteer needs for upcoming programs.
 - iii. Thank you!

- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT