



**Executive Board Meeting**  
**Date: June 3, 2026; Time: 6.00 pm**  
**Locations: MATES MPR**

- I. OFFICIAL OPENING OF MEETING
  - A. Call to Order
  - B. Establishment of Quorum
  - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families, and school.
  - Provide enrichment of students' educational experiences through programs and events.
  - Raise funds to support the educational mission and goals of MATES.
  - Support the teachers and staff through needed purchases.
  - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
    - A. **Action Item:** Vote to approve minutes from the May 13, 2026 MCN Executive Board Meeting
    - B. **Action Item:** Vote to approve minutes from the May 27, 2026 MCN Special Executive Board Meeting
  - III. FINANCIAL
    - A. **Action Item:** Vote to approve May payments totaling \$20,576.13
    - B. **Action Item:** Vote to approve May deposits totaling \$34,133.68
    - C. **Action Item:** Vote to release funds for monthly cash gift of \$300 to the school for the month of June 2026
  - IV. REPORTS OF OFFICERS
    - A. Presidents' Report
      - i. **Action Item:** Vote to approve the release of classroom funds of \$16,800
      - ii. **Action Item:** Vote to release funds for final cash gift to school of \$34,709.46
      - iii. **Action Item:** Vote to release \$4,000 for library funds
      - iv. Introductions of all MCN Members and swear in of 2026-2027 MCN Executive Board
      - v. The July MCN Meeting is on July 19, 2026 at 6 pm. Location TBD.
    - B. Executive/Assistant Director
    - C. Alumni Advisor
    - D. MATES Board Member
    - E. Staff
    - F. Treasurer



- G. Financial Secretary
- H. Communications
  
- I. Auditor
- J. Parliamentarian
- K. Night Programs
  - i. International Night Recap
- L. Day Programs
- M. Fundraising
- N. Volunteer Coordinator
- O. PR/Social Media
- P. Technical Advisor
  
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT