



Executive Board Meeting

Date: October 14, 2026; Time: 6:00 pm

Locations: MPR

I. OFFICIAL OPENING OF MEETING

- A. Call to Order
- B. Establishment of Quorum
- C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
- Provide enrichment of students' educational experiences through programs and events.
- Raise funds to support the educational mission and goals of MATES.
- Support the teachers and staff through needed purchases.
- Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.

II. APPROVAL OF THE MINUTES

- A. **Action Item:** Vote to approve minutes from the September 9, 2026 MCN Executive Board Meeting

III. FINANCIAL

- A. **Action Item:** Vote to approve September 2026 payments totaling \$14,182.66
- B. **Action Item:** Vote to approve September 2026 deposits totalling \$ 50,130.05
- C. **Action Item:** Vote to release funds for the monthly cash gift of \$300 to the school for the month of October 2026

IV. REPORTS OF OFFICERS

- A. Presidents' Report:
 - i. Payment / Deposit Update
 - 1. Release funds for library cash gift
 - ii. Programs Acknowledgement
 - iii. Fundraising Acknowledgment
 - 1. Congratulations on Direct Donation
 - iv. Communications Acknowledgment
 - v. Outstanding Approvals
 - vi. Upcoming Events
 - 1. Trivia Night 10/14 at Pedals and Pints with other parent organizations
 - vii. Social Awareness
 - 1. MCN Coat Drive
 - 2. MCN School Supplies Collection



- B. Executive/Assistant Director
 - i. Updates
- C. Staff
 - i. Updates
- D. MATES Board Member
 - i. Updates
- E. Alumni Advisor
 - i. Alumni updates
- F. Treasurer
 - i. Updates
- G. Financial Secretary
 - i. Updates
- H. Auditor
 - i. Updates
- I. Communications
 - i. Updates
- J. Parliamentarian
 - i. Updates
- K. Evening Programs
 - i. Welcome Social Recap and Feedback
 - ii. Movie Night Updates
 - iii. New Music Night - Dates?
- L. Daytime Programs
 - i. Updates
- M. Fundraising
 - i. Direct Donation Drive Recap
 - ii. Photo Days Recap
 - iii. Kona Ice and Restaurant Nights Recap
 - iv. Marketplace Updates
 - v. Fun Run Info
- N. Volunteer Coordinator
 - i. Room Parent Welcome Recap
 - ii. November Room Parent Email



MATES Community Network (MCN)

2000 La Granada Dr. Thousand Oaks, CA 91362

- O. PR/Social Media
 - i. Updates
 - P. Technical advisor
 - i. Updates
- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT